

Responsible Officer	Chief Executive Officer
Initial Council adoption	
Amendments	
Last Council adoption	20 November 2020 (CEO)
Review due	2021

## 1. OBJECTIVE

To provide employees and management with a clear understanding of their responsibilities regarding Occupational Safety & Health in the workplace.

## 2. LEGISLATION

- *Occupational Safety and Health Act 1984 (WA)*
- *Occupational Safety and Health Regulations 1996 (WA)*

## 3. POLICY STATEMENT

The Tamala Park Regional Council (TPRC) is committed to providing a safe, healthy and environmentally responsible workplace for all its employees, contractors and visitors by complying with relevant Safety, Health and Environment legislation. The TPRC approach is to integrate health and safety procedures into everyday business and to minimise injury and ill health.

## 4. POLICY

The TPRC, in conjunction with its consultants (where appropriate) will:

- identify hazards and environmental impacts, assess risks and implement appropriate controls;
- provide employees, contractors and visitors with information, supervision and training appropriate to the hazards and impacts of their work;
- deal with safety, health and environment matters in consultation with employees;
- set measurable safety, health and environment objectives and targets.

The TPRC accepts primary responsibility for ensuring a safe and healthy working environment for all its employees. To achieve this outcome, the TPRC will develop and implement an occupational health and safety system which provides for identification and assessment of hazards and risks, consultation, education and monitoring of the work environment.

The TPRC demonstrates its commitment to providing a healthy and safe workplace through the following:

- Ensuring all personnel are aware of their responsibilities in relation to safety, and for provision and/or maintenance of safe, healthy workplaces and systems of work.
- Involving and consulting with personnel in decisions impacting upon their health and safety, and in realising the TPRC's health and safety objectives.
- Providing relevant information, instruction and supervision to enable all persons to work in a manner which will minimise risk of injury or ill health.
- Providing regular and effective training to all employees to enable them to carry out their work safely.
- Complying with all legislation and regulations in respect to health and safety.

- Providing and maintaining safe equipment and safe systems of work so far as practicable, including provision of appropriate Personal Protective Equipment where needed.
- Providing the necessary resources to enable the effective implementation of this policy.
- Reviewing the OSH policy at least annually to ensure it remains relevant and appropriate to the organisation.

The TPRC seeks the cooperation of all personnel in satisfying their duty to their own and others health and safety.

The TPRC is committed to implementing continuous improvement strategies in our drive towards risk minimisation and lasting health and safety benefits.

Every TPRC employee and sub-contractor is personally accountable for their safety, health and environmental behaviour and this will be reviewed regularly.

The TPRC will provide the time and resources necessary to implement this policy and will develop, implement and review its objectives, targets, plans and procedures to continually improve workplace safety, health and environmental performance.

To achieve a high standard of safety, health and environment performance involves shared responsibilities and teamwork. Consequently, the TPRC is committed to a consultative approach in which all employees and sub-contractors, at all levels and at all times, are responsible for their own and other people's safety, health and environmental performance in the workplace.

This Occupational Safety and Health Policy is authorised by the Chief Executive Officer on 20 November 2020.

Signature: 

Name: JOHN ANTHONY ARIAS

Date: 20 November 2020