



TAMALA PARK  
REGIONAL COUNCIL

# Ordinary Meeting of Council

## MINUTES

Thursday 3 August 2006  
City of Stirling, 5pm

TAMALA PARK  
REGIONAL COUNCIL  
(TPRC)  
COMPRISES THE  
FOLLOWING  
COUNCILS:

Town of Cambridge  
City of Joondalup  
City of Perth  
City of Stirling  
Town of Victoria Park  
Town of Vincent  
City of Wanneroo

**MEMBERSHIP**

<b>OWNER COUNCIL</b>	<b>MEMBER</b>	<b>DEPUTY MEMBER</b>
Town of Cambridge	Mayor Anderton	Cr Barlow
City of Joondalup	Mayor Pickard Cr John	Cr Fishwick * Cr Jacob *
City of Perth	Cr Evangel	Cr Sutherland
City of Stirling	Mayor Tyzack Cr Boothman Cr Clarey Cr Stewart	Cr Ham Cr Rose
Town of Victoria Park	Cr Nairn	Cr Skinner
Town of Vincent	Mayor Catania	Deputy Mayor Cr Farrell
City of Wanneroo	Mayor Kelly Deputy Mayor Cr Salpietro	Cr Treby Cr Roberts

*\* Declaration of office to be completed*

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**PRESENT**

<b>Chairman</b>	Cr Sam Salpietro
<b>Councillors</b>	Deputy Chairman Cr Vin Nairn Cr Marlene Anderton Cr David Boothman Cr Nick Catania Cr Trevor Clarey Cr Michele John Cr Bill Stewart Cr Brett Treby (alternate member for Cr Jon Kelly) Cr Terry Tyzack
<b>Alternate Members</b>	Cr Tracey Roberts
<b>Staff</b>	Rod Constantine (Acting Chief Executive Officer) Kylie Jeffs (Minute Clerk)
<b>Apologies</b>	Cr Jon Kelly Cr Troy Pickard Cr Michael Sutherland
<b>Leave of Absence</b>	Cr Eleni Evangel
<b>Absent</b>	Nil
<b>Consultants</b>	Nil
<b>In Attendance</b>	Frank Cvitan (Council Member - City of Wanneroo) Lewis Bond (City of Perth) John Bonker (Town of Victoria Park) Jason Buckley (Town of Cambridge) John Giorgi (Town of Vincent) Garry Hunt (City of Joondalup) Charles Johnson (City of Wanneroo) Wayne Wright (City of Wanneroo)
<b>Members of the Public</b>	Nil
<b>Press</b>	Nil

**1. OFFICIAL OPENING**

The meeting was declared open at 5.10pm.

**DISCLOSURE OF INTERESTS**

Nil

**2. PUBLIC STATEMENT/QUESTION TIME**

Nil

**3. APOLOGIES AND LEAVE OF ABSENCE**

Apologies were received from Cr Kelly, Cr Pickard, and Cr Sutherland.

Cr Evangel has a leave of absence from 30 June 2006 – 8 August 2006.

**4. PETITIONS**

Nil

**5. CONFIRMATION OF MINUTES**

Moved Cr Clarey, seconded Cr Catania

That the minutes of the Ordinary Council meeting of 8 June 2006 be confirmed, and signed by the Chairman as a true and correct record of proceedings, subject to recording that in respect of the resolution for:

Item 9.5 – Elected Member Allowances

(reading as follows)

4.2. That the amounts calculated in (3 and 4.1) be increased **from** by \$2,400 for each regular Council member by ~~from~~ \$1,000 per annum to \$3,400 per annum while the Council does not authorise **and** regular Council members do not claim separate telecommunications, IT allowances or travelling allowance to meetings.

The motion was put and carried.

**6. ANNOUNCEMENTS BY CHAIRMAN (WITHOUT DISCUSSION)**

Nil

**7. MATTERS FOR WHICH MEETING MAY BE CLOSED**

Nil

**8. REPORTS OF COMMITTEES**

*Minutes of the CEO Recruitment Committee – 8 June 2006*

R Constantine declared an interest and departed the meeting at 5.20pm.

The minutes were declared a true and correct records of proceedings.

Moved Cr Stewart, Seconded Cr Boothman

**9. ADMINISTRATION REPORTS**

The following memo regarding the Council administration continuity from the A/Chief Executive Officer was distributed to all Councillors prior to the meeting.

*It is likely that the Council will resolve matters relating to the appointment of Chief Executive Officer by 5 October 2006, which is the date of the next scheduled ordinary meeting of Council.*

*Against the possibility that circumstances may not facilitate this outcome, it may be prudent for the Council to consider options for continuity of Council business until the 6 October 2006, the day after the Council meeting which follows the current Acting Chief Executive Officer's interim appointment expiry date on 8 September 2006.*

*To ensure that Council matters continue to be progressed after 8 September 2006, the following options should be considered:*

- a) *Extend the appointment of the current Acting Chief Executive Officer until 6 October 2006.*
- b) *Leave the current expiry date as is. The Executive Assistant (Kylie Brock) will then be able to manage administrative matters and any other matters delegated until the Council meeting on 5 October 2006.*
- c) *Appoint one of the Chief Executive Officers from a participant Council from 9 September 2006.*
- d) *Appoint some other competent person Acting Chief Executive until a suitable permanent appointee is engaged.*

*The above options are the normal range of options and are suggested that to provide risk management alternatives for the Council, having regard for the fact that meetings are bi-monthly and the timing of the expiry of appointment of the Acting Chief Executive Officer does not coincide with normal meeting dates.*

A recommendation was made to extend the appointment of the current Acting Chief Executive Officer until 11 October 2006.

Moved Cr Anderton, Seconded Cr Clarey.

R Constantine returned to the meeting at 5.28pm.

The motion was put and declared CARRIED.

#### **9.1 Business Report – Period Ending 31 July 2006**

Moved Cr Tyzack, Seconded Cr Stewart

[The Motion recommended in the agenda]

**That the Business Report to 31 July 2006 be received.**

The Motion was put and declared CARRIED.

#### **9.2 Bank Authorities**

Moved Cr Treby, Seconded Cr Catania

[The Motion recommended in the agenda]

1. That the Council delegate to the Chief Executive Officer (under section 5.42 of the Local Government Act) power to make payments, transfers and investments from, and within, TPRC Council funds for purposes duly authorised by the Local Government Act and the TPRC Establishment Agreement.

The delegation to apply within limitations stipulated in Part 6 Division 4 of the Local Government Act which relates to the application of Council funds. The delegation to be further restricted to matters authorised in the TPRC annual budget and Council approved variations to the budget.

2. That the delegation further requires the Chief Executive Officer to authorise transactions from TPRC accounts with a co-signatory of one of the following:
  - Chairman of the Tamala Park Regional Council
  - Deputy Chairman of the Tamala Park Regional Council (where Chairman not available)
  - Executive Assistant to Chief Executive Officer
3. That in the absence of the Chief Executive Officer, the Council delegate power to make payments, transfers and investments from, and within, TPRC Council funds for purposes duly authorised by the Local Government Act and the Tamala Park Regional Council Establishment Agreement to the parties below who will, all together, act as joint signatories:
  - Chairman of the Tamala Park Regional Council
  - Deputy Chairman of the Tamala Park Regional Council (where Chairman not available)
  - Executive Assistant to Chief Executive Officer

The Motion was put and declared CARRIED by an absolute majority vote.

### 9.3 Council Delegations

Moved Cr Stewart, Seconded Cr Boothman

[The Motion recommended in the agenda]

**That the Delegation Register and delegations set out therein be approved by the Council.**

Moved Cr Catania, Seconded Cr Anderton, an amendment to the Motion

**That the Delegation Register and delegations set out therein be approved by the Council, subject to the following conditions for each Delegation item:**

**Number 1 – add the words ‘*subject to the prior approval of the Chairman*’ at the end of the clause.**

**Number 2 – add the words ‘*on behalf of the Council subject to the prior approval of the Chairman*’ at the end of the clause.**

Number 5 – delete the words '*outside policy*' add the words '*subject to Chairman's approval*' at the end of the heading.

Number 7 – add the words '*subject to the Council giving prior approval to the staff establishment*' at the end of the heading.

Number 8 – add the words a) '*subject to prior approval of the Council*' and b) '*subject to there being a budget allocation for the consultancy*'

Number 9 – delete the words '*unlimited value*' in both instances. Add the words in item 1 '*in accordance with the Purchasing Policy and Local Government Act to place and/or approve purchase orders*'.

Number 10 – add the words '*subject to the prior approval of Chairman*' at the end of the clause.

Number 13 – to be deleted.

Number 14 - to be deleted.

Number 15 - to be deleted.

Number 16 – to be deleted.

Number 17 – add the words '*subject to the prior Council decision*' at the end of the clause.

Number 23 – to be deleted.

Number 24 – replace the word '*City*' with '*Council*'.

Number 28 – add the words '*subject to the conference being within WA*' at the end of the clause.

Number 29 – to be deleted.

The Motion was put and declared CARRIED by absolute majority vote.

#### **9.4 Adoption of 2006/07 Municipal Fund Budget & Associated Documents**

Moved Cr Stewart, Seconded Cr Catania

[The Motion recommended in the agenda]

1. That Council, by an absolute majority vote, in accordance with the provisions of Section 6.2 of the Local Government Act 1995 adopts the Municipal Fund budget for the TPRC for the financial year ending 30 June 2007 comprising estimated operating revenues and expenditures, as summarised in the operating statements attached hereto comprising:
  - Operating Statement by Nature or Type
  - Operating Statement by Program
  - Detail Listing of Accounts by Nature or Type



2. That Council by an absolute majority vote, in accordance with the provisions of Section 6.2 of the Local Government Act 1995, adopts the cash flow statement and rate setting statement and associated budget notes as set out in the TPRC budget for the financial year ending 30 June 2007 attached hereto.

The Motion was put and declared CARRIED by an absolute majority vote.

#### **9.5 Enquiry by Design – Future Plan Workshop**

Moved Cr Stewart, Seconded Cr Tyzack

[The Motion recommended in the agenda]

1. That the Cities of Wanneroo & Joondalup be approached to ascertain if one of the two will provide a venue for a period of up to 3 days to conduct the Enquiry by Design Workshop for development at Tamala Park.
2. That the time for the Workshop be late October or early November 2006 and, ideally, the week 6-10 November 2006.
3. That the WAPC be requested to provide an experienced facilitator for the Workshop who is well versed in WAPC urban planning, economic and social development policies. Further, that the WAPC be requested to fund the facilitator's involvement as an in-kind contribution to the Workshop.

The Motion was put and declared CARRIED.

#### **10. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

#### **11. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

#### **12. URGENT BUSINESS APPROVED BY THE CHAIRMAN**

Nil

#### **13. MATTERS BEHIND CLOSED DOORS**

Nil

#### **14. FORMAL CLOSURE OF MEETING**

The Chairman declared the meeting closed at 6pm.

These minutes were confirmed at a meeting on .....

SIGNED this ..... day of ..... 2006  
as a true record of proceedings.

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CHAIRMAN