

**AUDIT PLAN 2018/2019**

	Statutory Date	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Appoint Auditor													
Note: Auditor appointed until FYE 2019 (subject to Auditor General)													
Compliance Return										Audit Council			
- To be completed by	31 December												
- To Audit Committee and Council Before	31 March												
- To Director General DLGRD Before	31 March												
Annual Financials													
- Council to refer to Auditor			Audit	Council									
- To Auditor by	30 September												
- Auditor to report to Council by	31 December				Audit	Council							
- To DLGRD within 30 days of receipt of Audit Report													
- Council to accept Annual Report by	31 December												
Budget													
- Draft Budget				Audit									
- Earliest date for adoption	1 July												
- Budget adoption by	31 August			Council									
- To DLGSC within 30 days of adoption													
Budget Review													
- Required by LG between 1 January and 31 March													
- Considered by Council within 30 days of review									Audit	Council			
- To DLGSC within 30 days of Council review													
Delegations to CEO													
- Annual Review Required							Audit	Council					
Investment Policy				Audit Council									
Procurement Policy				Audit Council									
Audit Charter / Plan				Audit Council									
Payment of Accounts & Security of Payment				Audit Council									
Credit Card Policy				Audit Council									
Petty Cash Policy				Audit Council									
Financial Management – Significant Accounting Policies							Audit	Council					
Councillor Returns and General Council Interests									Audit	Council			
Code of Conduct					Audit	Council							