

**TAMALA PARK
REGIONAL COUNCIL**

Meeting of Council

AGENDA

**Thursday 4 December 2008
City of Wanneroo, 5.30pm**

TAMALA PARK
REGIONAL COUNCIL
(TPRC)
COMPRISES THE
FOLLOWING
COUNCILS:

Town of Cambridge
City of Joondalup
City of Perth
City of Stirling
Town of Victoria Park
Town of Vincent
City of Wanneroo

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TAMALA PARK REGIONAL COUNCIL

Councillors of the Tamala Park Regional Council are respectfully advised that the ordinary meeting of Council will be held in the Council Chambers of the City of Wanneroo, 23 Dundobar Road, Wanneroo at 5.30pm on Thursday 4 December 2008.

The business papers pertaining to the meeting follow.

Your attendance is requested.

Yours faithfully



R A CONSTANTINE
Chief Executive Officer

MEMBERSHIP

OWNER COUNCIL	MEMBER	ALTERNATE MEMBER
Town of Cambridge	Mayor Simon Withers	
City of Joondalup	Cr Michele John Mayor Troy Pickard	
City of Perth	Cr Eleni Evangel	
City of Stirling	Cr Paul Collins Cr John Italiano Cr David Michael Cr Bill Stewart	Cr Kathryn Thomas Cr Terry Tyzack
Town of Victoria Park	Mayor Trevor Vaughan	
Town of Vincent	Mayor Nick Catania	Cr Steed Farrell
City of Wanneroo	Cr Tracey Roberts Cr Bob Smithson	Cr Alan Blencowe Cr Frank Cvitan

NB: Although some Councils have nominated alternate members, it is a precursor to any alternate member acting that a Council carries a specific resolution for each occasion that the alternate member is to act, referencing Section 51 of the Interpretation Act. The current Local Government Act does not provide for the appointment of deputy or alternate members of Regional Councils. The DLGRD is preparing an amendment to rectify this situation.

PRELIMINARIES

PRAYER

1. OFFICIAL OPENING

DISCLOSURE OF INTERESTS

2. PUBLIC STATEMENT/QUESTION TIME

3. APOLOGIES AND LEAVE OF ABSENCE

4. PETITIONS

5. CONFIRMATION OF MINUTES

- Ordinary Meeting of Council Minutes – 16 October 2008

5A. BUSINESS ARISING FROM THE MINUTES

6. ANNOUNCEMENTS BY CHAIRMAN (WITHOUT DISCUSSION)

7. MATTERS FOR WHICH MEETING MAY BE CLOSED

8. REPORTS OF COMMITTEES

- Recommendations of the Audit Committee meeting – 4 December 2008

9. ADMINISTRATION REPORTS AS PRESENTED (ITEMS 9.1 – 9.8)

9.1 BUSINESS REPORT – PERIOD ENDING 30 NOVEMBER 2008

Report Information

Location: Not Applicable
Applicant: Not Applicable
Reporting Officer: Chief Executive Officer File Reference: N/A

Recommendation

That the Business Report to 30 November 2008 be RECEIVED.

Voting Requirements

Simple Majority

Report Purpose

To advise Council of matters of interest not requiring formal resolutions.

Relevant Documents

Attachments: Nil
Available for viewing at the meeting: Nil

Background

The business of the Council requires adherence to many legislative provisions, policies and procedures that aim at best practice. There are also many activities that do not need to be reported formally to the Council but will be of general interest to Council members and will also be of interest to the public who may, from time to time, refer to Council minutes.

In context of the above, a Business Report provides the opportunity to advise on activities that have taken place between meetings. The report will sometimes anticipate questions that may arise out of good governance concerns by Council members.

Comment

1. Negotiations have continued with Western Power, Main Roads and the WAPC concerning the acquisition of land near the Clarkson Station. TPRC has provided all information and initiatives necessary to progress the completion of this initiative. Responses on a variety of matters are awaited from Western Power and WAPC. In the interim, the TPRC is not disadvantaged because of the affluxion of time.
2. CSIRO has completed the first stage of the water wise study for Tamala Park. Meetings have been held between CSIRO and part of the broader consultant team. It is expected that the CSIRO work will be completed in April for report to the Council. In the interim arrangements have been made for progressive results to be advised to the sub-consultant team. A site inspection by the CSIRO interstate team was arranged in November 2008.

3. Two meetings of the Project Control Group have occurred since the last Council meeting. These meetings provide for an exchange of ideas and monitoring of the progress with the structure plan project. At this stage the staged work of the consultant team is on track, on time and on budget.
4. A request has been made to the Minister for Energy to provide a presentation of initiatives that might be undertaken at Tamala Park and to seek support from agencies within the Minister's control and influence.
5. A Project Control and stakeholder group website has been developed for documentation under development and for exchange of reports and ideas. The website will have limited access, which will include consultant team members, Council members and nominated staff members from participant local authorities.
6. The structure plan brief and Wanneroo Smart Growth principles have been aligned to green star ratings for buildings and developments as a means of enhancing prospects for grant funds and for interaction with stakeholder communities.
7. Work is being undertaken on a cost benefit analysis for water balance initiatives for Tamala Park and also for energy generation options for Tamala Park and adjacent sites.
8. A workshop for Council and staff of participant Councils was arranged for 26 November 2008 for presentation by consultants of the completed work on stages 1 & 2 of the 10 stage structure plan project.
9. Liaison has continued with MRC in reference to final use of the completed landfill and modelling of the landfill profile in conjunction with modelling for the TPRC development. This work has been undertaken on a cost share basis with MRC.

9.2 STATEMENTS OF FINANCIAL ACTIVITY FOR THE MONTH OCTOBER 2008

Report Information

Location: Not Applicable
Applicant: Not Applicable
Reporting Officer: Chief Executive Officer File Reference: 12.66.401.0

Recommendation

That the Council RECEIVE and NOTE the Statement of Financial Activity for the month ending 31 October 2008.

Voting Requirements

Simple Majority

Report Purpose

Submission of the Statement(s) of Financial Activity required under the Local Government Act.

Relevant Documents

Appendix: Monthly Statement of Financial Activity for the month ending 31 October 2008
Available for viewing at the meeting: Nil

Local Government Act/Regulation

- Local Government Act 1995: Sect 6.4(1): Financial Report Required
- Local Government (Financial Management) Regulations 1996: Regulation 34 Composition of Report
- Local Government (Financial Management) Regulations 1996: Regulation 34 (5) Material Variance Reports [10%]
- Local Government (Audit) Regulations 1996: Regulation 14 Compliance Audit Item

Background

It is a mandatory requirement that the Council receives, reviews and records in the Regional Council's public minutes a statement of financial activity showing annual budget estimates and the figures for budget estimates, income and expenditure and variances at the end of each month. The report is also to show the composition of assets and other relevant information.

Comment

The detailed Statements contained in the Appendices reflect the budget proposals and direction adopted by the Council.

Variances in October 2008 exceeding 10% were experienced in relation to the following:

Interest earnings	Interest earnings are on target for the year because of availability of extra funds originally budgeted for early payments for structure planning. However, it is expected that the overall budget for interest will be impacted by the changing economic climate and the reduction in interest rates. This will be reported more fully at the half year budget review.
Governance Expense	There is a 14% under expenditure created through no funds being utilised for conference expense to date.
Employee costs	There is an under expenditure of costs occasioned by late billing for insurance for the year. It is expected this will remedy in December 2008.
Materials & Contracts Other	There is a general under expenditure mainly throughout administration items mainly consequent upon the preparedness of stakeholder and provider groups preparedness to conduct business through electronic processes. This is an environmentally friendly approach and fast tracks positive outcomes. Accommodation expenses are in excess of budget because of arrangements for advance payments for bookings. It is expected that annual expenditure will be on target.
Professional consultant fees	Budget expenditures were based upon a commencement of all consultancies in June 2008 with first accounts being received from July 2008. In the event the commencement of major consultancies has been delayed with the consequence of deferment of expected payments. Annual expenditures will equate budget provisions.

The information in the appendices is summarised in the tables below:

Investment Summary October & November 2008

TPRC invested funds at 30 November 2008 totalled \$17,641,629. The funds were all invested in top rated securities – cash at call at Westpac Bank and bank fixed term deposits.

The TPRC has not had and does not have any exposure to subprime and related securities.

The Investment Policy requires investment at a benchmark exceeding the 30 day bank bill swap rate nominal return. The graph and figures entitled 'Investment Summary' at the end of this report indicates that this benchmark has been achieved. Investment return for the 5 month period to end November 2008 is under budget on a cash basis as funds matured in October have been reinvested for longer than normal periods in consideration of the decline in official interest rates and the expectation of further reductions.

The overall revenue from interest from investments will be less than budget if interest rates remain at current or reduced levels. Budget outcome for the year already projects a deficit and some growth in the deficit will inevitable result in the deteriorating financial climate. A reassessment of interest will occur and be advised with the half year budget review.

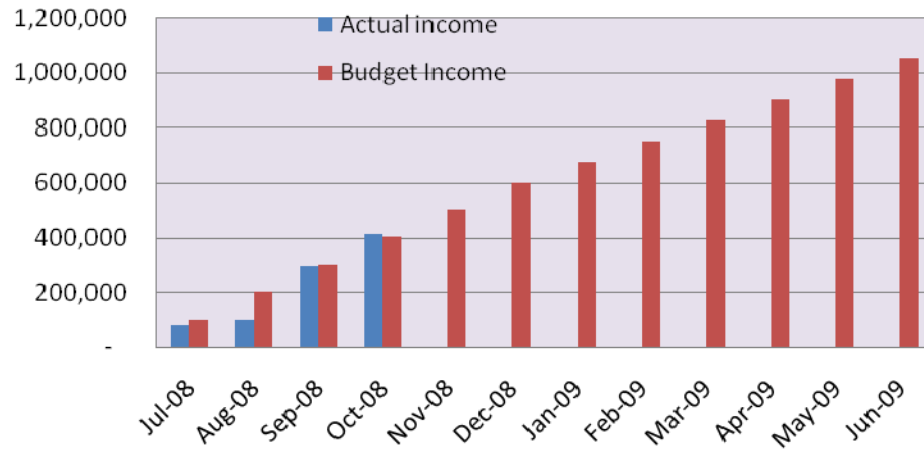
Financial Snapshot as at 31 October 2008

	Jul - Oct 08	YTD Budget	\$ Over Budget	Annual Budget
Revenue				
Interest Earnings	413,849.56	402,560.00	11,289.56	1,053,095.00
Other Revenue	680.49			
Total Revenue	414,530.05	402,560.00	11,970.05	1,053,095.00
Expenses				
Depreciation	-	2.00	2.00	4,502.00
Employee Costs	- 73,860.76	82,338.00	8,477.24	328,414.00
Insurance	- 3,029.50	3,295.00	265.50	4,250.00
Materials & Contracts MTC	-	-	-	2,700.00
Materials & Contracts Other	- 7,042.06	31,521.00	24,478.94	93,348.00
Other	- 24,625.00	28,625.00	4,000.00	114,000.00
Professional/Consultant Fees	- 5,900.00	317,117.00	311,217.00	1,047,200.00
Total Expenses	- 114,457.32	462,898.00	348,440.68	1,594,414.00
TOTAL	300,072.73	60,338.00	360,410.73	541,319.00

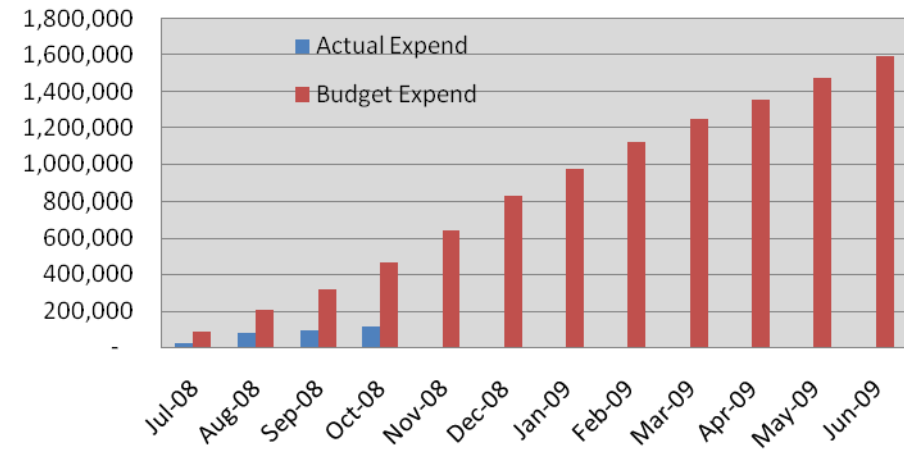
Balance Sheet Summary as at 31 October 2008

Balance Sheet Summary	Jun-08	Sep-08	Oct-08
Cash At bank	17,300,798	17,579,946	17,681,413
Accounts receivable	79,435	500	404
Other Current Assets	1,030	1,030	1,030
Total Current assets	17,381,263	17,581,476	17,682,847
Fixed Assets	17,414	17,414	17,414
Total Assets	17,398,677	17,598,890	17,700,261
Less Current Liabilities	42,012	39,799	43,523
Net Assets	17,356,665	17,559,091	17,656,738

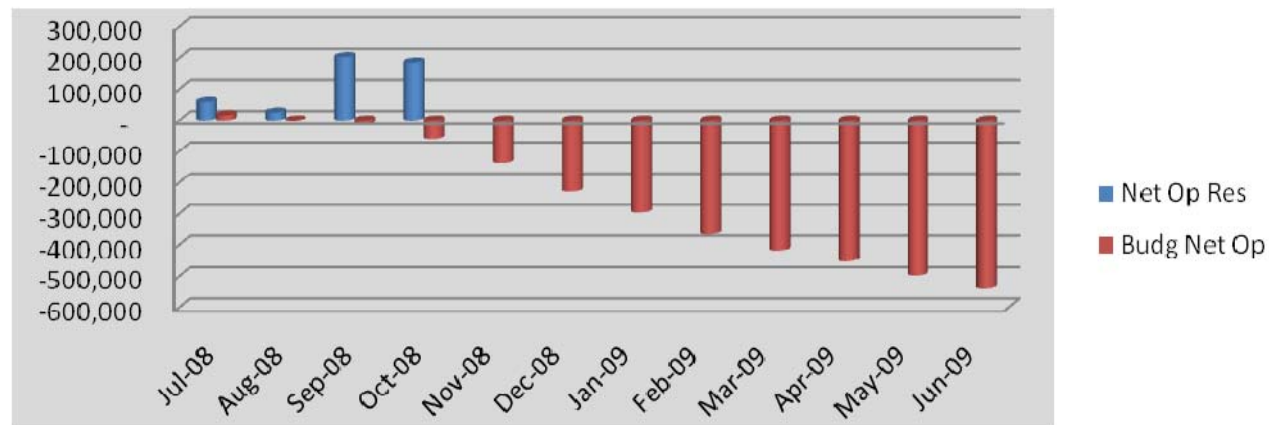
YTD Income V Budget by Month



YTD Exp V Budget by Mnth



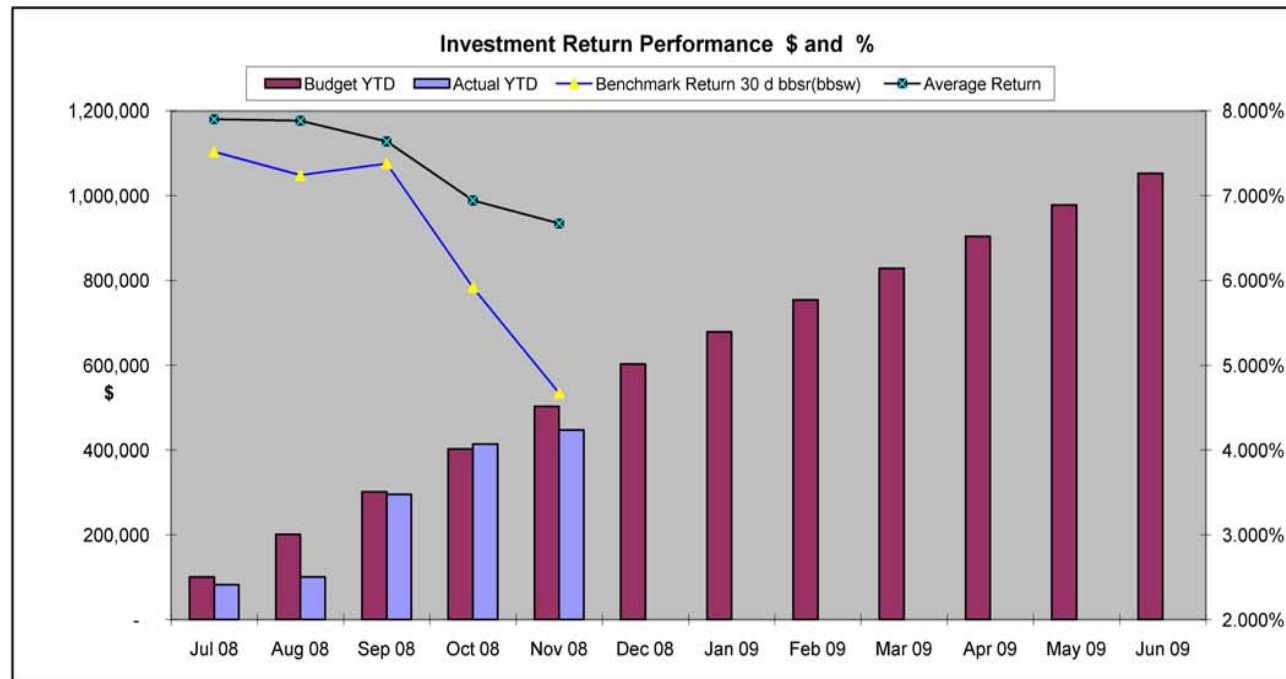
YTD Net Operating V YTD Net Operating



Agenda TPRC Meeting of Council – 4 December 2008

Tamala Park Regional Council Investment Summary July 2008 through November 2008

	Jul 08	Aug 08	Sep 08	Oct 08	Nov 08	Dec 08	Jan 09	Feb 09	Mar 09	Apr 09	May 09	Jun 09
Budget I032030 - Interest on Investment	100,637	100,731	100,634	100,558	100,285	99,810	75,947	75,549	75,121	74,822	74,619	74,382
Actual I032030 - Interest on Investment	82,280	18,495	194,674	118,401	33,158							
Budget YTD	100,637	201,368	302,002	402,560	502,845	602,655	678,602	754,151	829,272	904,094	978,713	1,053,095
Actual YTD	82,280	100,775	295,449	413,850	447,007							
Invested Funds												
A(-1+) A01102 - At Call	25,685	123,847	286,727	274,991	199,491							
A(-1+) A01106 - Fixed Term Deposits	17,413,755	17,273,512	17,292,043	17,408,980	17,442,138							
Actual Invest 08-09	17,439,440	17,397,359	17,578,770	17,683,971	17,641,629							
Benchmark Return 30 d bbsr(bbsw)	7.518%	7.242%	7.380%	5.920%	4.670%							
Benchmark Return 60 d bbsr(bbsw)	7.628%	7.230%	7.352%	5.750%	4.650%							
Average Return	7.904%	7.885%	7.642%	6.947%	6.674%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%	0.000%



9.3 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR THE MONTH OF OCTOBER 2008

Report Information

Location: Not Applicable
Applicant: Not Applicable
Reporting Officer: Chief Executive Officer File Reference: 12.66.401.0

Recommendation

That the Council RECEIVE and NOTE the list of accounts paid under Delegated Authority to the CEO for the month October 2008:

- **Month ending 31 October 2008 (Total \$16,933.94)**
- **Total Paid \$16,933.94**

Voting Requirements

Simple Majority

Report Purpose

Submission of the list of payments made under the CEO's Delegated Authority for the month ending 31 October 2008.

Relevant Documents

Appendix: Cheque Detail for Months Ending 31 October 2008
Available for viewing at the meeting: Nil

Local Government Act/Regulation

- Local Government Act 1995: Sect 5.42 - Delegation given for Payments
- Local Government (Financial Management) Regulations 1996: Regulation 13(1) - Monthly Payment list required
- Local Government (Audit) Regulations 1996: Regulation 13 - Compliance Audit Item

Background

A list of accounts paid under delegation or submitted for authorisation for payment is to be submitted to the Council at each meeting.

It is a specific requirement of Regulations that list state the month (not the period) for which the account payments or authorisation relates.

Comment

Payments made are in accordance with authorisations by Council, budget procurement and other Policies.

Payments are subject of review by TPRC Accountants Haines Norton following

completion of each months accounts.

There have been no unusual payment in the periods under review that warrant specific comment.

**Tamala Park Regional Council
Summary Payment List
October 2008**

Date	Name	Memo	Amount
02/10/2008	Westpac Bank	Monthly bank Service Fees Oct 2008	-20.25
06/10/2008	City of Stirling	Booking of Meeting Room 1 - 9 October 2008 CEO Group Meeting	-55.50
07/10/2008	Westnet	Internet Provider Costs - Business web hosting windows; email virus scanning; Frontpage extensio...	-393.94
09/10/2008	Kylie Jeffs	Wages p/e 8 Oct 2008	-1,169.68
09/10/2008	Haines Norton	TAM801 Accounting Fees July 2008	-3,190.00
09/10/2008	R A Constantine	Reimbursement Office Expense advances Oct 2008	-27.45
09/10/2008	City of Stirling	Rental and electricity for R3 Scarborough Civic Centre for period 10/11/08 to 5/12/08	-377.60
09/10/2008	Rod A Constantine	Wages p/e 8 Oct 2008	-3,945.04
09/10/2008	WALGSP	Superannuation contribution for period 25/9/08 to 8/10/08	-1,104.05
16/10/2008	City of Stirling	Booking of Meeting Room 1 - 21 October 2008 PCG Meeting	-74.00
23/10/2008	Amcom	Internet Provider Costs - ASDL Direct charges for period 1/11/08 to 1/12/08	-79.00
23/10/2008	Kyocera Mita	Photocopying - Copying charges for period to 23/9/08	-24.49
23/10/2008	R A Constantine	Reimbursement for purchase of coffee for meetings (4x250g)	-18.79
23/10/2008	Telstra	Office Telephones & Faxes - usage charges to 21/9/08 & services/equipment rental to 21/10/08	-138.58
23/10/2008	Rod A Constantine	Wages P/E 22 Oct 2008	-3,945.04
23/10/2008	Kylie Jeffs	Wages P/E 22 Oct 2008	-1,169.68
23/10/2008	WALGSP	082841 Payroll Liabilities - Superannuation	-1,104.05
23/10/2008	The Intermedia Group Pty Ltd	Newspapers & Periodicals - Subscription to Government News magazine for 1 year	-96.80
			-16,933.94

9.4 VISION STATEMENT & OBJECTIVES – TPD PROJECT

Report Information

Location: Not Applicable
Applicant: Not Applicable
Reporting Officer: Chief Executive Officer File Reference: 18.121.624

Recommendation

That the vision statement and objectives set out below be **DISCUSSED**, and **ADOPTED** for the TPD project.

Tamala Park Development Vision Statement

The development will incorporate environmental responsibility, effective community development and wellbeing, foster local economic development and employment opportunities, enhance transport (including public transport) opportunities, facilitate efficient energy use and production, minimise waste and water consumption and provide healthy profits for landowners.

Tamala Park Structure Plan Project – Draft Project Objectives

The Tamala Park Development (TPD) is to:

- Be undertaken in a manner encouraging the efficient use of land, hard and soft infrastructure and the sustainable management of natural resources;
- Feature a range of housing densities and forms of ownership to accommodate the changing demographics of the Perth Metropolitan Region, changing lifestyle choices and to facilitate sustainable forms of habitation;
- Contribute to the provision of adequate services and facilities in the locality in keeping with forecast demand;
- Facilitate development providing an opportunity for a greater proportion of people to live in proximity to employment opportunities, retailing, community services, leisure/recreation facilities and efficient public transport services;
- Ensure strong links between Tamala Park and developing employment centres. In particular Neerabup Industrial Estate (Meridian Park) and Joondalup should be points of focus;
- Integrate and promote historical, cultural and natural attributes contributing to the identity and value of the site, including Aboriginal heritage and significant tracts of vegetation;
- Provide for the needs of the community with respect to changing patterns of employment, including the appropriate planning and provision of lands for home business activities;
- Promote residential development being both resource and cost-efficient in terms of built form, building materials and resource consumption;
- Facilitate development with high levels of amenity in order to encourage further investment in the locality. In particular, the treatment of Neerabup Road is noted as being of significant importance;
- Incorporate measures and initiate actions that recognise the needs and the locational criteria of business activities in order to lift the level of

employment self - sufficiency and limit future burden on regional transport systems; Partnerships with industry and government agencies will be investigated and implemented where practical;

- Retain and integrate areas of existing vegetation for the purpose of conserving significant flora and fauna, in tandem with providing the benefits of natural amenity and recreational opportunity;
- Encourage and facilitate site specific biodiversity with the urban fabric;
- Encourage opportunities to incorporate alternative forms of energy production, water provision and reuse, alternative transport opportunities and the provision of high levels of telecommunications infrastructure;
- Ensure that the development meets the objectives of the landowners in terms providing a balance between social, environmental and economic outcomes and financial returns;
- Maintain a suitable level of community involvement throughout the planning process;
- Maintain a high level of accessibility to commercial development and recreational opportunities including the coast, in addition to investigating opportunities for regional tourism attractions including bike trails and coastal nodes;
- Foster the diversity of surrounding activity centres, ensuring that a full range of activities and services is available to provide for the population-driven needs of the community; and
- Demonstrate political and community stewardship with regard to economic, social and environmental sustainability.

Voting Requirements

Simple Majority

Report Purpose

To formalise a vision and objectives for the TPD to encapsulate Council's thinking and direction for success of the TPD project.

Relevant Documents

Relevant Document: Adopted brief for structure planning for TPD project
Documents to be Tabled at Meeting: Background Summary Report Research Phase – TPD Project;
Integrated Opportunities & Constraints Analysis Report; and
Appendix: TPD Workshop Notes (including TPG Presentation) – 26 November 2008
Available for viewing at the meeting: Nil

Policy Reference

N/A

Local Government Act/Regulation

N/A

Previous Minutes

Council Meeting – 21 February 2008 (Item 9.6 – Structure Plan Brief)

Background

1. An Enquiry by Design Workshop conducted in January 2007 involving owner government agency and community stakeholders identified a number of social, environmental, infrastructure and economic outcomes desirable for the TPD.
2. Based upon research conducted at the time and relevant contemporary planning approaches to developing modern integrated communities a development brief was prepared for the TPD project.
3. It was recognised that various stages of the formal approval process for structure planning would require a series of public consultations and that, in any event, the outcomes required from the project of the Council would need to be crystallized into a series of statements that would inform potential purchasers and stakeholders of the Councils' intent for the future environment and community at Tamala Park.
4. TPG and its consultant support team have now had the opportunity of undertaking research and analysis of the constraints and opportunities relevant to the TPD.
5. Reports and discussion on completed stages of the structure plan were brought to the Council workshop conducted on 26 November 2008. A brief report of the workshop is attached. The reports and PowerPoint presentation presented for and at the workshop is also tabled for inclusion in the TPRC public record.

Comment

Based upon work undertaken to date a vision statement and objectives for the TPD have been drafted for consideration, and endorsement by the Council.

The vision statement and objectives will continue to inform the structure planning effort, be a critical part of communication with government agencies and stakeholders and, importantly, form a basis for constructive exchanges through public consultation processes required by planning authorities and other involved stakeholders.

The draft vision statement and objectives draw upon the early Enquiry by Design workshop, the development brief and the aspirational outcomes discussed and articulated by the Council from time to time and are commended for adoption.

9.5 MEETING DATES - 2009

Report Information

Location: Not Applicable
Applicant: Not Applicable
Reporting Officer: Chief Executive Officer File Reference: N/A

Recommendation

1. **That the schedule of meeting dates and venues shown below be CONFIRMED for Council meetings during the 2009 calendar year.**

Thursday 26 February 2009 - Town of Cambridge
Thursday 16 April 2009 – City of Joondalup
Thursday 18 June 2009 - City of Perth
Thursday 13 August 2009 - City of Stirling
Thursday 15 October 2009 - Town of Victoria Park
Thursday 9 December 2009 – Town of Vincent

2. That the schedule of meeting dates be ADVERTISED as required by the Local Government Act.
3. **That the time for commencement of meetings be 5.30pm.**

Voting Requirements

Simple Majority

Report Purpose

To schedule ordinary meetings of the Council for calendar year 2009.

Relevant Documents

Appendix: 2009 Calendar of Meetings
Available for viewing at the meeting: Nil

Policy Reference

N/A

Local Government Act/Regulation

N/A

Previous Minutes

- Council Meeting 6 December 2007 (Item 13.4 Meeting Dates 2008)
- Council Meeting 5 October 2006 (Item 9.5 Meeting Dates for 2007)
- Inaugural Council Meeting 9 March 2006 (Item 9.5 Schedule of Council Meetings Proposed)

Background

Councils are required to advertise dates of all Council and some classes of Committee meetings in advance. Meetings where an exercise of delegated power is not possible, do not need to be subject of advertising.

In the case of a Regional Council, advertising occurs by publication in a newspaper circulating in the Regional Council area, by publication on the noticeboard of each of the participant local governments and publication at each of the libraries of participant Councils.

Comment

Council meetings are mainly held on a Thursday, non-coincident with meetings of the Mindarie Regional Council and the zone meetings of the WA Local Government Association (WALGA).

A schedule of meeting dates which satisfies the above criteria is shown below and is submitted for approval of the Council:

Thursday 26 February 2009 - Town of Cambridge
Thursday 16 April 2009 – City of Joondalup
Thursday 18 June 2009 - City of Perth
Thursday 13 August 2009 - City of Stirling
Thursday 15 October 2009 - Town of Victoria Park
Thursday 9 December 2009 – Town of Vincent

Previous consideration of the Council has suggested 5.30pm as the preferred start time for meetings.

The schedule of Council meetings shown in reference to meetings of the MRC, the North Zone WALGA, Structure Plan PCG and CEO Group meetings is attached for convenience.

9.6 STRUCTURE PLAN – CONSULTANTS REPORT FOR THE PERIOD ENDING 26 NOVEMBER 2008

Report Information

Location: Not Applicable
Applicant: Not Applicable
Reporting Officer: Chief Executive Officer File Reference: 18.121.624

Recommendation

- 1. That the report from TPG on consultant activity relative to structure planning for the period ending 26 November 2008 be RECEIVED.**
- 2. That the Council NOTE that work to 26 November 2008 is in accordance with the time program and project phases listed for the TPD structure planning project.**

Voting Requirements

Simple Majority

Report Purpose

To provide the Council with an update of consultant activity relative to the TPD structure plan program.

Relevant Documents

Appendix: Summary Report of Activity from Consultants as at 26 November 2008
Available for viewing at the meeting: Nil

Policy Reference

N/A

Local Government Act/Regulation

N/A

Previous Minutes

N/A

Background

The contract for structure planning required a periodic report for Council information on progress with each stage of structure plan activity. The consultants have scheduled reports to coincide with Council meetings.

Comment

The current report should be read in conjunction with the more substantial Background Summary Report – Research Phase and the Opportunities &

Constraints Report (already distributed to Council members) and referenced at the structure planning workshop held on 26 November 2008.

A report on the workshop and a proposed Mission Statement and Objectives canvassed at the workshop is subject of item 9.4 of this agenda.

9.7 PUBLIC CONSULTATION PROCESS SUPPORTING STRUCTURE PLAN ACTIVITY

Report Information

Location: Not Applicable
Applicant: Not Applicable
Reporting Officer: Chief Executive Officer File Reference: 18.121.624

Recommendation

- 1. That the public consultation process supporting the process of sustainable urban design and planning outcomes be AUTHORISED with the necessary advertisements and public consultation sessions as envisaged in the TPG tender response utilising the services of the Creating Communities organisation.**
- 2. That the Council NOTE that the public consultation process will include the formation of a People & Places Working Group with representation from local community and local clubs.**
- 3. That the public consultation process be EXPANDED as recommended consequent upon the community facilities analysis conducted in Phases 1 & 2 of the structure plan development by incorporation of a youth town centre design competition and forum providing the opportunity for young people to interact with planners and others on the project team to input ideas for the overall Structure Plan.**
- 4. That the required funds for the additional consultation (\$18,000) with youth be AUTHORISED and brought forward to detailed consideration in the half year budget review.**

Voting Requirements

Simple Majority – in respect of items 1-3 recommendation
Absolute Majority – for adoption of item 4 recommendation

Report Purpose

To advise public consultation processes about to commence in reference to the approved structure plan contract and to request approval for additional work consequent upon research completed.

Relevant Documents

Appendix: Nil
Available for viewing at the meeting: Structure Plan Tender Detail (now part of the formal structure plan contract)

Policy Reference

N/A

Local Government Act/Regulation

The City of Wanneroo District Planning Scheme - structure planning require public consultation processes. Similar provisions are required by the WAPC for approval of structure plans.

Previous Minutes

N/A

Background

Creating Communities Australia are the sub-consultants primarily engaged in managing the process of public consultation supporting structure planning processes and initiatives.

An outline of the work to be undertaken by Creating Communities through all phases of the structure plan project was outlined in the adopted tender submission from TPG.

There are specific activities proposed to be undertaken by Creating Communities at different points in the development of the structure plan. The overall summary of work required is as follows:

Designing and implementing a programme of community engagement through a wide variety of mediums at various stages in the structure planning process. Specifically they will be responsible for:

- *Production of a Community Engagement Plan including: stakeholder identification, and consultation strategies and programming;*
- *Formation of a People and Places Working Group (with representation from local community associations, local clubs and associations);*
- *Youth consultative community art project (optional);*
- *Youth town centre design competition managed through the project Blog site (optional);*
- *A project Blog Site;*
- *Community Open Days;*
- *Intensive longitudinal research into quality of life and wellness (optional) forming the basis for a community needs assessment;*
- *Collaborative planning on Community Development Plan and Facilities Plan; and*
- *People and Places Working Group community planning using Creating Communities Intentional Communities Social Planning approach.*

Creating Communities Australia (CCA) has noted that the Tamala Park area is currently underdeveloped and that neighbouring communities are separated by major transport infrastructure. Therefore processes of consultation are significantly different to those where existing communities and interface issues need to be managed.

In the first stages of the project CCA have advised that they will:

CCA will involve the local community and stakeholders in a process which addresses all the Smart Growth Criteria for Identity, Equity and Inclusiveness as part of its collaborative community planning process.

This will involve development of social objectives and strategies which relate to:

- Social and cultural diversity;
- Social cohesion and civic participation;
- Neighbourhood interconnectedness;
- Distinctiveness and visual amenity;
- Community safety;
- Equity;
- Heritage; and
- Community facilities and services.

This process will also specifically address:

- Activities to develop a robust civic heart;
- Youth planning and management of youth programs;
- Youth vocational training provision;
- Facilities and services for young families;
- Facilities and services for 'empty nesters' and singles households;
- Employment and recreational links with the surrounding areas;
- The creation and support of employment possibilities within a neighbourhood centre;
- Promotion and provision of informal outdoor leisure and recreation activities;
- Environmental education and employment projects;
- Recognition and enhancement of cultural and community characteristics via public and community art;
- Activities and services to respond to the needs of diverse age group;
- A range of options for community enterprises with a focus on environmental management, interpretation and local tourism activities;
- Integration of new residents with the surrounding communities;
- Community self-governance and leadership programs; and
- Programs and initiatives to develop social cohesion.

A specific programme of works for this component of the structure planning exercise has been incorporated into the overall methodology for the project.

Comment

The public consultation process generally and the specific work proposed by Creating Communities is vital to the project and it is important for it to be undertaken progressively as part of the work informs the activity of other representatives of the consultative team.

Since the tendered work has already been commissioned, it would ordinarily be the case that work proceed without reference to Council but the sensitive nature of consultation issues has suggested that the Council be informed of the commencement of the consultation. The Council may also wish to suggest particular groups to be involved.

Results from the consultation will flow back to the Council through the reports of consultant activity at each Council meeting and a schedule of organized consultation events will be provided to all Council members.

Additionally, the research phase of the project has identified a lack of facilities for youth in the region generally. It is important to obtain a close analysis of the deficiencies, the need, the projected provision of amenity in adjacent districts and regional centres and to balance the facilities that are required for the Tamala Park

development with initiatives that must be taken to ensure that deficiencies elsewhere are addressed and that, generally, facilities are provided in appropriate catchments.

Therefore, Creating Communities and the wider consultant team have recommended specific youth consultation which would amount to a variation of contract for consulting work.

Creating Communities have developed a program for the youth consultation and have summarized this as follows:

The recommended activity is:

Youth Town Centre design competition and consultative design forum - \$18,000.

This would involve a workshop for young people during the school holidays with the opportunity to interact with planners and others on the project team. It would also provide them the opportunity to input ideas for the overall structure plan as well as gain information that could then be channelled into their entries for the design competition. The design competition would provide the project team with information regarding youth priorities for the town centre.

The work that will come from the consultation will position the Council to support strategies for the TPD and for provisioning facilities in other appropriate places.

9.8 ANNUAL REPORT

Report Information

Location: Not Applicable
Applicant: Not Applicable
Reporting Officer: Chief Executive Officer File Reference: 4.144.49.0

Recommendation

That the annual report of the TPRC for the year ended 30 June 2008 be ADOPTED.

Voting Requirements

Absolute Majority

Report Purpose

Review of the draft annual report for the TPRC for the year ended 30 June 2008.

Relevant Documents

Appendix: As per the attachment contained in the Audit Committee agenda for 4 December 2008
Available for viewing at the meeting: Nil

Policy Reference

N/A

Local Government Act/Regulation

- Local Government Act 1995: S5.3 Requires Local Government to prepare an annual report, with prescribed inclusions, for each financial year.
- Local Government Act 1995: S5.4 Requires Local Government to accept the Annual Report by 31 December.
- Local Government Act 1995: S5.5 Requires availability of report to be advertised following report adoption by Local Government.
- Local Government (Audit) Regs 1996: Reg 14 Compliance Audit Item.

Previous Minutes

- Council Meeting 16 October 2008 (Item 9.7 – Annual Report)
- Council meeting 11 October 2007 (Item 8.2 – TPRC Annual Report for the year 1 July 2006 to 30 June 2007)

Background

The Council has a statutory obligation to provide an annual report of its operations including the following:

- Report by the Chairman of the Council

- Report by the CEO
- Detail of completion of statutory requirements
- Detail of expenses paid to members
- An outline of the Council Future Plan
- The audit report and completed financial report of the Council for the year under review

The annual financial report is to be made available for public inspection.

Comment

The TPRC annual report for the year ending 30 June 2008 will be the second annual report produced by the Council. For public information, the report contains a large volume of data relative to the Council formation and operation and the entire Future Plan is included to provide maximum exposure of the Council's vision and proposals for public information.

The report is required to be adopted by the Council by 31 December in each year and a copy of the adopted report must be provided for the Executive Director of the Department of Local Government.

The current report contains the complete TPRC Future Plan as many people will have limited knowledge of the work and objectives of the TPRC and the annual report is an ideal vehicle to assist promotion of the Council and the proposed urban development of Tamala Park.

The annual report contains the audit report and the annual financial report both of which have been completed. The current agenda contains a separate item in relation to the annual financial report (refer item 8.3).

The report has been submitted to the Audit Committee for review and comments from the Committee may be presented in the form of recommendations for Council consideration particularly in relation to the financial information contained in the report.

9.9 APOLOGIES & LEAVE OF ABSENCE (ITEM 3 ON AGENDA) – LATE ITEM

Report Information

Location: Not Applicable
Applicant: Not Applicable
Reporting Officer: Chief Executive Officer File Reference: 13.44.1180.1

Recommendation

That the report be NOTED and that leave of absence be granted as requested to the following members in respect of the Council meeting 4 December 2008:

- **Cr Eleni Evangel**
- **Cr John Italiano**
- **Cr Michele John (absent overseas)**
- **Cr Tracey Roberts**
- **Cr Bill Stewart**
- **Cr Simon Withers**

Voting Requirements

Simple Majority

Report Purpose

To advise requests for leave of absence and to advise generally on legal matters associated with granting leave of absence.

Relevant Documents

Attachments: Extract of Local Government Act 1995 (sections 2.25);
Extract of Local Government Practice Notes 2002/2005
Available for viewing at the meeting: Nil

Policy Reference

N/A

Local Government Act/Regulation

Local Government Act - Section 2.25

Previous Minutes

N/A

Background

A question has arisen about the procedure and timing for an application for and the granting of leave of absence from Council meetings.

Comment

There is a view that a Council member must apply for a formal leave of absence at a meeting prior to the meeting for which a leave of absence is sought.

A contrary view exists that it is possible that leave may be:

- Granted at any time before conclusion of a third consecutive absence from Council meetings on request of the absent Councillor; or
- By the Council taking the initiative to grant the leave prior to the completion of the third consecutive absence.

These views are set out and explained in extracts from the Local Government Practice Guides 2002/2005 – see attachments.

Additionally:-

There is a recommended protocol that where a leave of absence is sought by a Council member the leave should be sought in writing and the reason for a leave of absence so that it may be recorded in Council minutes.

There is a distinction between a leave of absence and a recording of an apology for a Council meeting. The distinction is explained in the attachments and can be seen in the following portion of Section 2.25 of the Local Government Act – with leave of absence, a Council member may be absent for 6 consecutive meetings. Without leave of absence (apology only) a Council member is disqualified after absence for 3 consecutive meetings:

- (1) A council may, by resolution, grant leave of absence, to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the Council without the approval of the Minister.
- (3) The granting of the leave, or refusal to grant the leave and reasons for that refusal, is to be recorded in the minutes of the meeting.
- (4) A member who is absent, without first obtaining leave of the Council, throughout 3 consecutive ordinary meetings of the Council is disqualified from continuing his or her membership of the Council.

Attachment: Extract of Local Government Act 1995 (sections 2.25)

Local Government Act 1995

Part 2 Constitution of local government

Division 5 Qualifications for holding office on the council

s. 2.23

“serious local government offence” means an offence against this Act or the former provisions for which an offender —

- (a) could be sentenced to imprisonment for a term of, or exceeding the period prescribed for the purposes of this section; or
- (b) could be sentenced to pay a fine of or exceeding the amount prescribed for the purposes of this section.

2.23. Disqualification because of membership of another council

A person is disqualified for membership of a council if the person is a member of another council.

2.24. Disqualification because of misapplication of funds or property

A person is disqualified for membership of a council if section 8.43(1), or an order under section 8.43(3), applies to the person.

2.25. Disqualification for failure to attend meetings

- (1) A council may, by resolution, grant leave of absence, to a member.
- (2) Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister.
- (3) The granting of the leave, or refusal to grant the leave and reasons for that refusal, is to be recorded in the minutes of the meeting.
- (4) A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.

Local Government Act 1995
Constitution of local government **Part 2**
Qualifications for holding office on the council **Division 5**
s. 2.26

- (5) The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council —
- (a) if no meeting of the council at which a quorum is present is actually held on that day; or
 - (b) if the non-attendance occurs while —
 - (i) the member has ceased to act as a member after written notice has been given to the member under section 2.27(3) and before written notice has been given to the member under section 2.27(5);
 - (ii) while proceedings in connection with the disqualification of the member have been commenced and are pending; or
 - (iii) while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending.

[Section 2.25 amended by No. 49 of 2004 s. 19(1).]

2.26. Election to council terminates employment with local government

If a person who is employed by a local government is declared to be elected as a member of the local government's council then, by operation of this section, the person's employment with the local government ends when the person begins his or her term of office as a member.

2.27. Procedure to determine qualification to retain membership of council

- (1) In this section —
- “disqualified”**, in relation to a member of a council, means —
- (a) not qualified under section 2.19(1)(b) to be elected as a member of the council; or

Attachment: Extract of Local Government Practice Notes 2002/2005

PRACTICE NOTES

Disqualification Because Of Membership Of Another Council

A person is disqualified for membership of a council if the person is a member of another council.

Disqualification Because Of Misapplication Of Funds Or Property

A person is disqualified for membership of a council if section 8.43 (1), or an order under section 8.43 (3), applies to the person.

Disqualification For Failure To Attend Meetings

A council may, by resolution, grant leave of absence, to a member.

Leave is not to be granted to a member in respect of more than 6 consecutive ordinary meetings of the council without the approval of the Minister.

The granting of the leave is to be recorded in the minutes of the meeting.

A member who is absent, without first obtaining leave of the council, throughout 3 consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council.

The non-attendance of a member at the time and place appointed for an ordinary meeting of the council does not constitute absence from an ordinary meeting of the council —

- if no meeting of the council at which a quorum is present is actually held on that day; or
- if the non-attendance occurs while —
 - ~ the member has ceased to act as a member after written notice has been given to the member under section 2.27 (3) (procedure to determine qualification) (see later notes)

and before written notice has been given to the member under section 2.27 (5);

- ~ while proceedings in connection with the disqualification of the member have been commenced and are pending; or
- ~ while the election of the member is disputed and proceedings relating to the disputed election have been commenced and are pending.

Corrs Chambers Westgarth gives this interpretation of section 2.25(4) ("Local Government Law Notes", Issue 40, February 1997):

"Section 2.25 of the Act provides for the disqualification of councillors for failure to attend council meetings and for the granting of leave of absence.

Section 2.25(4) provides that a councillor "who is absent, without first obtaining leave of the council, throughout three consecutive ordinary meetings of the council is disqualified from continuing his or her membership of the council".

The inclusion of the word "first" raises a question as to when the leave of the council must be obtained.

One view is that the leave of the council must be obtained prior to missing any of the three consecutive meetings. Another view is that the leave of the council need only be obtained prior to missing the third consecutive meeting.

If the first view is correct it would mean that a prolonged absence due to an emergency or sudden event may prevent leave being obtained in accordance with the section. Furthermore, the first view would mean that once the first meeting is missed without obtaining the prior leave of the council, then the section cannot be complied with

PRACTICE NOTES

even if the leave of the council is then obtained for absence from the second and third consecutive meetings.

For these reasons, the second view is to be preferred. This also accords more closely with the terms of section 2.25(4). The section refers to a councillor who is absent, without first obtaining the leave of the council, throughout three consecutive meetings. The word “first” may be interpreted simply in its temporal sense of precluding the obtaining of leave retrospectively at some time after a councillor has already been absent for three consecutive meetings.”

Extract from DLG’s Local Government Update, January 2000:

Section 2.25 provides that a member is disqualified from continuing membership of a council if the member fails to attend throughout three consecutive ordinary council meetings without first obtaining leave of absence of the council.

“This provision has raised questions about whether leave could be given during the third meeting from which the member was absent. The Department has legal advice that leave can be granted by the council to a member any time during the third meeting even in the absence of a formal request by the member.”

Extract from DLG’s Local Government Update, December 2000:

Under section 2.25 of the *Local Government Act 1995* (the Act), a council may grant leave of absence to council members. While the Act is not explicit, a council would normally be expected to do so only at the request of the member. A member may quite purposely decide not to seek leave of absence and that decision should be respected.

But what of a situation where a member is not able to seek leave of absence because of serious injury or illness? What should happen then?

The Act gives no guidance. In the Department’s view, it would be reasonable for the council to grant leave of absence without a request from the member where council is aware of a reason preventing the elected member from making an application.

To aid the decision-making process, the council could obtain a view from the member’s family but this would be optional. If the leave of absence extended beyond 6 ordinary meetings then the council could initiate a request for an extension to the Minister.

Election To Council Terminates Employment With Local Government

If a person who is employed by a local government is declared to be elected as a member of the local government’s council then, by operation of this section, the person’s employment with the local government ends when the person begins his or her term of office as a member.

Procedure To Determine Qualification To Retain Membership Of Council

“disqualified”, in relation to a member of a council, means —

- not qualified under section 2.19 (1) (b) (elector) to be elected as a member of the council; or
- disqualified for membership of the council under section 2.21 (insolvency), 2.22 (convictions), 2.23 (membership of another council) or 2.24 (misapplication of funds or property).

10. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN
11. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN
12. URGENT BUSINESS APPROVED BY THE CHAIRMAN
13. MATTERS BEHIND CLOSED DOORS
14. GENERAL BUSINESS
15. FORMAL CLOSURE OF MEETING

APPENDICES

TAMALA PARK REGIONAL COUNCIL
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2008 TO 31 OCTOBER 2008

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TAMALA PARK REGIONAL COUNCIL
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2008 TO 31 OCTOBER 2008

	NOTE	31 Oct. 2008 Actual \$	31 Oct. 2008 Y-T-D Budget \$	2008/09 Revised Budget \$	Variances Budget to Actual Y-T-D %
<u>Operating</u>					
Revenues/Sources	1,2				
Interest Earnings		413,850	402,560	1,053,095	2.80%
Other Revenue		680	0	0	680.00%
		414,530	402,560	1,053,095	2.97%
(Expenses)/(Applications)	1,2				
Employee Costs		(73,861)	(82,338)	(328,414)	10.30%
Materials and Contracts					
- Materials and Contracts General		(7,042)	(31,521)	(96,048)	77.66%
- Professional Consulting Fees		(5,900)	(317,117)	(1,047,200)	98.14%
Depreciation		0	(2)	(4,502)	100.00%
Insurance		(3,030)	(3,295)	(4,250)	51.06%
Other Exepnditure		(24,625)	(28,625)	(114,000)	51.06%
		(114,457)	(462,898)	(1,594,414)	(75.27%)
<u>Adjustments for Non-Cash</u>					
<u>(Revenue) and Expenditure</u>					
Depreciation on Assets	2(a)	0	2	4,502	(100.00%)
<u>Capital Revenue and (Expenditure)</u>					
Contributed Equity		0	0	(80,992)	0.00%
ADD Net Current Assets July 1 B/Fwd	7	17,339,251	17,339,251	17,339,251	0.00%
Net Current Assets Year to Date	8	17,639,324	17,278,915	16,721,442	2.09%

This statement is to be read in conjunction with the accompanying notes.

TAMALA PARK REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2008 TO 31 OCTOBER 2008

Appendix

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

Any monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

TAMALA PARK REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2008 TO 31 OCTOBER 2008

Appendix

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectibility of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Municipality includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Computer Equipment	4 years
Printers, Photocopiers and Scanners	5 years
Furniture and Equipment	4 to 10 years
Floorcoverings	8 years
Phones and Faxes	6 to 7 years
Plant and Equipment	5 to 15 years
Infrastructure	30 to 50 years

TAMALA PARK REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2008 TO 31 OCTOBER 2008

Appendix

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2009.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where Council does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

TAMALA PARK REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2008 TO 31 OCTOBER 2008

Appendix

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(o) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on Council's intentions to release for sale.

TAMALA PARK REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2008 TO 31 OCTOBER 2008

Appendix

2. STATEMENT OF OBJECTIVE

The Regional Council has a specific regional purpose which is:

- a) To undertake, in accordance with the objectives, the rezoning, subdivision, development marketing and sale of land comprising the developable portion of Lot 118 Mindarie (now Lot 9504); and
- b) To carry out and do all other acts and things which are reasonably necessary for the bringing into effect of the matters referred to in paragraph a).

The objectives of the Regional Council are:

- 1. To develop and improve the value of the land;
- 2. To maximise, and with prudent risk parameters, the financial return to the Participants;
- 3. To balance economic, social and environmental issues; and
- 4. To produce a quality development demonstrating the best urban design and development practice.

3. ACQUISITION OF ASSETS

Asset acquisitions proposed for 2008-09. comprise:

Land acquisition - urban deferred

vacant land cnr neerabup rd/Mitchell

freeway

4,000,000

Furniture & Office equipment

7,950

4,007,950

4. DISPOSALS OF ASSETS

No assets have been disposed of during the period under review:

TAMALA PARK REGIONAL COUNCIL
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2008 TO 31 OCTOBER 2008

5. INFORMATION ON BORROWINGS

No borrowings have been made in the period under review. No borrowings are budgeted for the 2008-09 financial year.

6. CONTRIBUTED EQUITY

The amount of Contributed Equity is \$16,221,439.17 as at 31 October 2008.

	31 Oct. 2008 Actual \$	Brought Forward 1-Jul \$
7. NET CURRENT ASSETS		
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	17,681,413	17,300,828
Receivables	3,104	81,497
	<u>17,684,517</u>	<u>17,382,325</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions	<u>(45,223)</u>	<u>(43,074)</u>
NET CURRENT ASSET POSITION	17,639,294	17,339,251
NET CURRENT ASSET POSITION	<u><u>17,639,294</u></u>	<u><u>17,339,251</u></u>

8. RATING INFORMATION

Being a Regional Council, no rates will be raised during the year ending 30 June 2009.

9. TRUST FUNDS

The Regional Council does not hold any funds in trust on behalf of third parties.

Tamala Park Regional Council
Income Statement by Nature Type
1 July 2008 through 31 October 2008

	Jul - Oct 08	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Revenue					
Interest Earnings	413,849.56	402,560.00	11,289.56	102.8%	1,053,095.00
Other Revenue	680.49				
Total Revenue	414,530.05	402,560.00	11,970.05	102.97%	1,053,095.00
Expenses					
Depreciation	0.00	-2.00	2.00	0.0%	-4,502.00
Employee Costs	-73,860.76	-82,338.00	8,477.24	89.7%	-328,414.00
Insurance	-3,029.50	-3,295.00	265.50	91.94%	-4,250.00
Materials & Contracts MTC	0.00	0.00	0.00	0.0%	-2,700.00
Materials & Contracts Other	-7,042.06	-31,521.00	24,478.94	22.34%	-93,348.00
Other	-24,625.00	-28,625.00	4,000.00	86.03%	-114,000.00
Professional/Consultant Fees	-5,900.00	-317,117.00	311,217.00	1.86%	-1,047,200.00
Total Expenses	-114,457.32	-462,898.00	348,440.68	24.73%	-1,594,414.00
Unclassified	0.00	0.00	0.00	0.0%	0.00
TOTAL	300,072.73	-60,338.00	360,410.73	-497.32%	-541,319.00

Tamala Park Regional Council
Income Statement Summary
 July 2008 through October 2008

	Jul - Oct 08	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Income					
I03 · GENERAL PURPOSE FUNDING					
I032 · Other GPF					
I032030 · Interest on Investment	413,849.56	402,560.00	11,289.56	102.8%	1,053,095.00
Total I032 · Other GPF	413,849.56	402,560.00	11,289.56	102.8%	1,053,095.00
Total I03 · GENERAL PURPOSE FUNDING	413,849.56	402,560.00	11,289.56	102.8%	1,053,095.00
I14 · OTHER PROPERTY & SERVICES					
I145 · Administration					
I145010 · Reimbursements	680.49				
Total I145 · Administration	680.49				
Total I14 · OTHER PROPERTY & SERVICES	680.49				
Total Income	414,530.05	402,560.00	11,970.05	102.97%	1,053,095.00
Gross Profit	414,530.05	402,560.00	11,970.05	102.97%	1,053,095.00
Expense					
E04 · GOVERNANCE.					
E041 · Membership					
E041005 · Chairman Allowance	1,500.00	1,500.00	0.00	100.0%	6,000.00
E041010 · Deputy Chair Allowance	375.00	375.00	0.00	100.0%	1,500.00
E041015 · Elected Members Remuneration					
E041018 · Composite Allowance	22,750.00	22,750.00	0.00	100.0%	91,000.00
Total E041015 · Elected Members Remuneration	22,750.00	22,750.00	0.00	100.0%	91,000.00
E041020 · Conference Expenses	0.00	4,000.00	-4,000.00	0.0%	8,000.00
E041025 · Training	0.00	0.00	0.00	0.0%	7,500.00
E041030 · Other Costs	0.00	0.00	0.00	0.0%	0.00
Total E041 · Membership	24,625.00	28,625.00	-4,000.00	86.03%	114,000.00
Total E04 · GOVERNANCE.	24,625.00	28,625.00	-4,000.00	86.03%	114,000.00
E14 · OTHER PROPERTY & SERVICES.					
E145 · Administration					
E145005 · Salaries - Basic Costs	64,966.86	68,674.00	-3,707.14	94.6%	282,425.00
E145007 · Salaries Occ. Superannuation	6,351.81	6,181.00	170.81	102.76%	25,379.00
E145009 · Salaries WALGS Superannuation	692.59	1,341.00	-648.41	51.65%	5,326.00
E145011 · Advertising Staff Vacancies	0.00	3,000.00	-3,000.00	0.0%	9,000.00
E145015 · Insurance W/comp.	1,849.50	2,542.00	-692.50	72.76%	5,084.00
E145017 · Medical Exam. Costs	0.00	0.00	0.00	0.0%	150.00
E145019 · Staff Training & Dev.	0.00	600.00	-600.00	0.0%	1,050.00
E145025 · Other Accom & Property Costs	1,666.37	1,496.00	170.37	111.39%	5,341.00
E145027 · Advertising General	0.00	2,210.00	-2,210.00	0.0%	6,300.00
E145029 · Advertising Public/Statutory	87.52	1,800.00	-1,712.48	4.86%	6,000.00
E145031 · Graphics Consumables	0.00	700.00	-700.00	0.0%	700.00
E145033 · Photocopying	192.64	440.00	-247.36	43.78%	1,320.00
E145037 · Postage, Courier & Freight	9.09	60.00	-50.91	15.15%	300.00
E145039 · Printing	0.00				1,200.00

Tamala Park Regional Council
Income Statement Summary
 July 2008 through October 2008

	Jul - Oct 08	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
E145041 · Signage/Decals	0.00	0.00	0.00	0.0%	100.00
E145043 · Stationery	24.95	200.00	-175.05	12.48%	600.00
E145045 · Other Admin Expenses	0.00	0.00	0.00	0.0%	1,000.00
E145047 · Office Telephones & Faxes	437.26	704.00	-266.74	62.11%	2,112.00
E145053 · Bank Charges	140.00	100.00	40.00	140.0%	300.00
E145055 · Credit Charges	0.00				60.00
E145057 · Audit Fees	1,500.00	0.00	1,500.00	100.0%	6,600.00
E145059 · Membership Fees	2,000.00	7,150.00	-5,150.00	27.97%	7,550.00
E145061 · Legal Expenses	0.00	3,500.00	-3,500.00	0.0%	19,500.00
E145063 · Conveyancing Expenses	0.00	0.00	0.00	0.0%	500.00
E145065 · Surveyors Fees	0.00	0.00	0.00	0.0%	4,000.00
E145067 · Title Searches	0.00	0.00	0.00	0.0%	100.00
E145069 · Valuation Fees	0.00	0.00	0.00	0.0%	24,000.00
E145071 · Other Professional Fees	0.00	0.00	0.00	0.0%	1,000.00
E145075 · Promotions	0.00	0.00	0.00	0.0%	4,000.00
E145077 · Business Hospitality Expenses	0.00	0.00	0.00	0.0%	3,000.00
E145079 · Consultancy	4,400.00	314,917.00	-310,517.00	1.4%	1,005,000.00
E145081 · Professional Retainer	0.00	2,200.00	-2,200.00	0.0%	6,600.00
E145083 · Research	0.00	7,500.00	-7,500.00	0.0%	21,000.00
E145087 · Computer Software Mtce	499.09	750.00	-250.91	66.55%	750.00
E145089 · Computer Software Purchase	0.00	2,043.00	-2,043.00	0.0%	2,943.00
E145091 · Computer Sundries	49.95	200.00	-150.05	24.98%	1,000.00
E145092 · Data Communication Links	0.00	316.00	-316.00	0.0%	948.00
E145093 · Internet Provider Costs	1,001.77	896.00	105.77	111.81%	1,776.00
E145094 · Plant & Equipment Purchase Non-	0.00	0.00	0.00	0.0%	300.00
E145097 · Hire of Equipment	0.00	10.00	-10.00	0.0%	500.00
E145101 · Consumable Stores	17.08	10.00	7.08	170.8%	100.00
E145103 · Newspapers & Periodicals	88.00	10.00	78.00	880.0%	200.00
E145105 · Publications & Brochures	339.68	10.00	329.68	3,396.8%	800.00
E145109 · Parking Expenses	15.91				
E145111 · Plans	0.00	1,000.00	-1,000.00	0.0%	1,800.00
E145113 · Emergency Services	0.00	0.00	0.00	0.0%	700.00
E145115 · Misc Services Expenses	0.00	0.00	0.00	0.0%	0.00
E145117 · Electricity	472.75	416.00	56.75	113.64%	1,248.00
E145119 · Professional Indemnity	0.00	1,200.00	-1,200.00	0.0%	1,200.00
E145121 · Insurance - Public Liability	859.50	955.00	-95.50	90.0%	1,910.00
E145123 · Insurance - Property (ISR)	170.00	340.00	-170.00	50.0%	340.00
E145126 · Insurance - Personal Accident	0.00	800.00	-800.00	0.0%	800.00
E145127 · Insurance - Other	2,000.00	0.00	2,000.00	100.0%	0.00
E145204 · Fences/Walls (Sumps in Road Res	0.00	0.00	0.00	0.0%	1,000.00
E145205 · Recreation Reserves Mtce	0.00	0.00	0.00	0.0%	1,000.00
E145222 · Depreciation Furniture	0.00	2.00	-2.00	0.0%	4,502.00
Total E145 · Administration	89,832.32	434,273.00	-344,440.68	20.69%	1,480,414.00
Total E14 · OTHER PROPERTY & SERVICES.	89,832.32	434,273.00	-344,440.68	20.69%	1,480,414.00
Total Expense	114,457.32	462,898.00	-348,440.68	24.73%	1,594,414.00
Net Income	300,072.73	-60,338.00	360,410.73	-497.32%	-541,319.00

Tamala Park Regional Council

Balance Sheet

As of October 31, 2008

	Oct 31, 08	Jun 30, 08	\$ Change	% Change
ASSETS				
Current Assets				
Chequing/Savings				
A01100 - Cash at Bank				
A01101 - Unrestricted Municipal Bank	-2,558.12	72.52	-2,630.64	-3,627.47%
A01102 - Unrestricted Short Term Investm	274,990.67	47,974.01	227,016.66	473.21%
A01106 - Fixed Term Deposit_BankWest	17,408,980.39	17,252,751.33	156,229.06	0.91%
Total A01100 - Cash at Bank	17,681,412.94	17,300,797.86	380,615.08	2.2%
Total Chequing/Savings	17,681,412.94	17,300,797.86	380,615.08	2.2%
Accounts Receivable				
A01120 - ACCOUNTS RECEIVABLE				
A011201 - Accrued Interest	0.00	78,935.16	-78,935.16	-100.0%
A01120 - ACCOUNTS RECEIVABLE - Other	403.73	500.00	-96.27	-19.25%
Total A01120 - ACCOUNTS RECEIVABLE	403.73	79,435.16	-79,031.43	-99.49%
Total Accounts Receivable	403.73	79,435.16	-79,031.43	-99.49%
Other Current Assets				
A01105 - Petty Cash and Cash on Hand	30.00	30.00	0.00	0.0%
A01180 - Accommodation Bond - CoS	1,000.00	1,000.00	0.00	0.0%
Total Other Current Assets	1,030.00	1,030.00	0.00	0.0%
Total Current Assets	17,682,846.67	17,381,263.02	301,583.65	1.74%
Fixed Assets				
A0154 - Furniture & Equipment				
A01541 - Accumulated Depn - F&E	-3,304.00	-3,304.00	0.00	0.0%
A01542 - At Cost				
E168200 - Additiions - 2007-08				
E168201 - Telephones, Faxes	662.73	662.73	0.00	0.0%
E168203 - Computer Equipment	7,857.14	7,857.14	0.00	0.0%
E168204 - Printers Photocopiers Scanners	6,821.73	6,821.73	0.00	0.0%
E168205 - Furniture & Equipment	136.36	136.36	0.00	0.0%
E168206 - Floor Coverings	2,050.00	2,050.00	0.00	0.0%
Total E168200 - Additiions - 2007-08	17,527.96	17,527.96	0.00	0.0%
A01542 - At Cost - Other	3,190.27	3,190.27	0.00	0.0%
Total A01542 - At Cost	20,718.23	20,718.23	0.00	0.0%
Total A0154 - Furniture & Equipment	17,414.23	17,414.23	0.00	0.0%
Total Fixed Assets	17,414.23	17,414.23	0.00	0.0%
TOTAL ASSETS	17,700,260.90	17,398,677.25	301,583.65	1.73%

Tamala Park Regional Council

Balance Sheet

As of October 31, 2008

	Oct 31, 08	Jun 30, 08	\$ Change	% Change
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
L01215 · SUNDRY CREDITORS	1,700.25	1,699.31	0.94	0.06%
Total Accounts Payable	1,700.25	1,699.31	0.94	0.06%
Other Current Liabilities				
2100 · Payroll Liabilities				
L2001 · PAYG Deductions	17,135.00	9,188.00	7,947.00	86.49%
Total 2100 · Payroll Liabilities	17,135.00	9,188.00	7,947.00	86.49%
2200 · Tax Payable				
L0122 · Employee Entitlements	-1,700.04	-1,062.06	-637.98	60.07%
L01225 · Annual Leave	20,337.77	20,337.77	0.00	0.0%
L01227 · Accrued Wages	0.00	5,799.04	-5,799.04	-100.0%
Total L0122 · Employee Entitlements	20,337.77	26,136.81	-5,799.04	-22.19%
L01229 · Prov for Audit Fees	6,050.00	6,050.00	0.00	0.0%
Total Other Current Liabilities	41,822.73	40,312.75	1,509.98	3.75%
Total Current Liabilities	43,522.98	42,012.06	1,510.92	3.6%
Total Liabilities	43,522.98	42,012.06	1,510.92	3.6%
Equity				
3000 · Opening Bal Equity				
L019051 · TVP Dist Rates Equiv 0708	-6,428.58	-6,428.58	0.00	0.0%
L019052 · CP Dist Rates Equiv 0708	-6,428.58	-6,428.58	0.00	0.0%
L019053 · TC Dist Rates Equiv 0708	-6,428.58	-6,428.58	0.00	0.0%
L019054 · CJ Dist Rates Equiv 0708	-12,857.16	-12,857.16	0.00	0.0%
L019055 · CW Dist Rates Equiv 0708	-12,857.16	-12,857.16	0.00	0.0%
L019056 · TV Dist Rates Equiv 0708	-6,428.58	-6,428.58	0.00	0.0%
L019057 · CS Dist Rates Equiv 0708	-25,714.32	-25,714.32	0.00	0.0%
Total 3000 · Opening Bal Equity	-77,142.96	-77,142.96	0.00	0.0%
3900 · *Retained Earnings	1,212,368.98	332,132.91	880,236.07	265.03%
L019001 · Town of Victoria Park				
L019101 · TVP Contributed Equity	1,351,786.60	1,351,786.60	0.00	0.0%
Total L019001 · Town of Victoria Park	1,351,786.60	1,351,786.60	0.00	0.0%
L019002 · City of Perth				
L019102 · CP Contributed Equity	1,351,786.60	1,351,786.60	0.00	0.0%
Total L019002 · City of Perth	1,351,786.60	1,351,786.60	0.00	0.0%

Tamala Park Regional Council

Balance Sheet

As of October 31, 2008

	Oct 31, 08	Jun 30, 08	\$ Change	% Change
L019003 · Town of Cambridge				
L019103 · TC Contributed Equity	1,351,786.60	1,351,786.60	0.00	0.0%
Total L019003 · Town of Cambridge	1,351,786.60	1,351,786.60	0.00	0.0%
L019004 · City of Joondalup				
L019104 · CJ Contributed Equity	2,703,573.19	2,703,573.19	0.00	0.0%
Total L019004 · City of Joondalup	2,703,573.19	2,703,573.19	0.00	0.0%
L019005 · City of Wanneroo				
L019105 · CW Contributed Equity	2,703,573.19	2,703,573.19	0.00	0.0%
Total L019005 · City of Wanneroo	2,703,573.19	2,703,573.19	0.00	0.0%
L019006 · Town of Vincent				
L019106 · TV Contributed Equity	1,351,786.60	1,351,786.60	0.00	0.0%
Total L019006 · Town of Vincent	1,351,786.60	1,351,786.60	0.00	0.0%
L019007 · City of Stirling				
L019107 · CS Contributed Equity	5,407,146.39	5,407,146.39	0.00	0.0%
Total L019007 · City of Stirling	5,407,146.39	5,407,146.39	0.00	0.0%
Net Income	300,072.73	880,236.07	-580,163.34	-65.91%
Total Equity	17,656,737.92	17,356,665.19	300,072.73	1.73%
TOTAL LIABILITIES & EQUITY	17,700,260.90	17,398,677.25	301,583.65	1.73%

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05/11/08

Tamala Park Regional Council

Cheque Detail

October 2008

Type	Num	Date	Name	Memo	Account	Paid Amount	Original Amount
					Total For Month		-16,933.94
Cheque	ET-01	02/10/2008	Westpac Bank	Monthly bank Service Fees Oct 2008	A01101 · Unrestricted Municipal Bank		-20.25
			Westpac	Oct 2008 Mnth Service Fee	E145053 · Bank Charges	-13.00	13.00
			Westpac	Oct 2008 internet online fee	E145053 · Bank Charges	-1.75	1.75
			Westpac	Oct 2008 Token Monthly Fee	E145053 · Bank Charges	-5.50	5.50
TOTAL						-20.25	20.25
Bill Pmt -Cheque	ET-02	07/10/2008	Westnet	hosting windows; email virus scanning; Frontpage extensio...	A01101 · Unrestricted Municipal Bank		-393.94
				E145093 · Internet Provider Costs - Business web			
Bill	Invoice 11119130	09/10/2008		hosting windows; email virus scanning; Frontpag...	E145093 · Internet Provider Costs	-358.13	358.13
			ATO	Non-Cap. Acq. - Inc GST	2200 · Tax Payable	-35.81	35.81
TOTAL						-393.94	393.94
Bill Pmt -Cheque	ET-03	09/10/2008	Haines Norton	TAM801 Accounting Fees July 2008	A01101 · Unrestricted Municipal Bank		-3,190.00
				E145079 · Consultancy - Preparation of annual			
Bill	2009-043086	09/10/2008		financial statements for year ended 30 June 2008	E145079 · Consultancy	-2,900.00	2,900.00
			ATO	Non-Cap. Acq. - Inc GST	2200 · Tax Payable	-290.00	290.00
TOTAL						-3,190.00	3,190.00
Liability Cheque	ET-04	09/10/2008	WALGSP	Superannuation contribution for period 25/9/08 to 8/10/08	A01101 · Unrestricted Municipal Bank		-1,104.05
Paycheque		25/09/2008		Wages Period/End 2008_09_24	L2002 · Superannuation Contributions	-307.00	-552.60
				Wages Period/End 2008_09_24	E145009 · Salaries WALGS Superannuation	-122.80	122.80
Paycheque		25/09/2008		Wages Period/End 2008_09_24	E145007 · Salaries Occ. Superannuation	-121.65	121.65
Paycheque		25/09/2008		Wages Period/End 2008_09_24	E145007 · Salaries Occ. Superannuation	-552.60	552.60
TOTAL						-1,104.05	244.45
Bill Pmt -Cheque	ET-05	09/10/2008	R A Constantine	Reimbursement Office Expense advances Oct 2008	A01101 · Unrestricted Municipal Bank		-27.45
Bill	October Reimbursemen	09/10/2008		E145043 · Stationery - Reflex Copy Paper A4	E145043 · Stationery	-24.95	24.95
			ATO	Non-Cap. Acq. - Inc GST	2200 · Tax Payable	-2.50	2.50

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Tamala Park Regional Council

Cheque Detail

October 2008

Type	Num	Date	Name	Memo	Account	Paid Amount	Original Amount
TOTAL						-27.45	27.45
Paycheque	ET-06	09/10/2008	Kylie Jeffs	Wages p/e 8 OCt 2008	A01101 · Unrestricted Municipal Bank		-1,169.68
				Wages p/e 8 OCt 2008	E145005 · Salaries - Basic Costs	-1,351.68	1,351.68
				Wages p/e 8 OCt 2008	E145007 · Salaries Occ. Superannuation	-121.65	121.65
				Wages p/e 8 OCt 2008	L2002 · Superannuation Contributions	121.65	-121.65
				Wages p/e 8 OCt 2008	L2001 · PAYG Deductions	182.00	-182.00
TOTAL						-1,169.68	1,169.68
Paycheque	ET-07	09/10/2008	R A Constantine	Wages p/e 8 OCt 2008	A01101 · Unrestricted Municipal Bank		-3,945.04
				Wages p/e 8 OCt 2008	E145005 · Salaries - Basic Costs	-6,140.04	6,140.04
				Wages p/e 8 OCt 2008	E145007 · Salaries Occ. Superannuation	-552.60	552.60
				Wages p/e 8 OCt 2008	L2002 · Superannuation Contributions	552.60	-552.60
				Wages p/e 8 OCt 2008	L2002 · Superannuation Contributions	307.00	-307.00
				Wages p/e 8 OCt 2008	E145009 · Salaries WALGS Superannuation	-122.80	122.80
				Wages p/e 8 OCt 2008	L2002 · Superannuation Contributions	122.80	-122.80
				Wages p/e 8 OCt 2008	L2001 · PAYG Deductions	1,888.00	-1,888.00
TOTAL						-3,945.04	3,945.04
Bill Pmt -Cheque	ET-08	23/10/2008	Amcom	Internet Provider Costs - ASDL Direct charges for period 1/11/08 to 1/12/08	A01101 · Unrestricted Municipal Bank		-79.00
Bill	36097 101008	23/10/2008		E145093 · Internet Provider Costs - ASDL Direct charges for period 1/11/08 to 1/12/08	E145093 · Internet Provider Costs	-71.82	71.82
			ATO	Non-Cap. Acq. - Inc GST	2200 · Tax Payable	-7.18	7.18
TOTAL						-79.00	79.00
Bill Pmt -Cheque	ET-09	23/10/2008	R A Constantine	Reimbursement for purchase of coffee for meetings (4x250g)	A01101 · Unrestricted Municipal Bank		-18.79
Bill	W/Worth Inv 15/10/08	23/10/2008		E145101 · Consumable Stores	E145101 · Consumable Stores	-17.08	17.08
			ATO	Non-Cap. Acq. - Inc GST	2200 · Tax Payable	-1.71	1.71
TOTAL						-18.79	18.79
Bill Pmt -Cheque	ET-10	23/10/2008	Telstra	Office Telephones & Faxes - usage charges to 21/9/08 & services/equipment rental to 21/10/08	A01101 · Unrestricted Municipal Bank		-138.58

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05/11/08

Tamala Park Regional Council

Cheque Detail

October 2008

Type	Num	Date	Name	Memo	Account	Paid Amount	Original Amount
Bill	A147649342-7	23/10/2008		E145047 · Office Telephones & Faxes - usage charges to 21/9/08 & services/equipment rental to 21...	E145047 · Office Telephones & Faxes	-125.98	125.98
		ATO		Non-Cap. Acq. - Inc GST	2200 · Tax Payable	-12.60	12.60
TOTAL						-138.58	138.58
Bill Pmt -Cheque	ET-11	23/10/2008	Kyocera Mita	Photocopying - Copying charges for period to 23/9/08	A01101 · Unrestricted Municipal Bank		-24.49
Bill	Inv 2830157166	23/10/2008		E145033 · Photocopying - Copying charges for period to 23/9/08	E145033 · Photocopying	-22.26	22.26
		ATO		Non-Cap. Acq. - Inc GST	2200 · Tax Payable	-2.23	2.23
TOTAL						-24.49	24.49
Liability Cheque	ET-12	23/10/2008	WALGSP	082841 Payroll Liabilities - Superannuation	A01101 · Unrestricted Municipal Bank		-1,104.05
Paycheque	ET-13	23/10/2008		Wages P/E 22 Oct 2008	L2002 · Superannuation Contributions	-307.00	-552.60
				Wages P/E 22 Oct 2008	E145009 · Salaries WALGS Superannuation	-122.80	122.80
				Wages P/E 22 Oct 2008	E145007 · Salaries Occ. Superannuation	-552.60	552.60
Paycheque	ET-14	23/10/2008		Wages P/E 22 Oct 2008	E145007 · Salaries Occ. Superannuation	-121.65	121.65
TOTAL						-1,104.05	244.45
Paycheque	ET-13	23/10/2008	R A Constantine	Wages P/E 22 Oct 2008	A01101 · Unrestricted Municipal Bank		-3,945.04
				Wages P/E 22 Oct 2008	E145005 · Salaries - Basic Costs	-6,140.04	6,140.04
				Wages P/E 22 Oct 2008	L2002 · Superannuation Contributions	307.00	-307.00
				Wages P/E 22 Oct 2008	L2002 · Superannuation Contributions	122.80	-122.80
				Wages P/E 22 Oct 2008	L2001 · PAYG Deductions	1,888.00	-1,888.00
Liability Cheque	ET-12	23/10/2008		082841 Payroll Liabilities - Superannuation	L2002 · Superannuation Contributions	-307.00	307.00
				082841 Payroll Liabilities - Superannuation	L2002 · Superannuation Contributions	-122.80	122.80
				082841 Payroll Liabilities - Superannuation	L2002 · Superannuation Contributions	-552.60	674.25
TOTAL						-4,804.64	4,926.29
Paycheque	ET-14	23/10/2008	Kylie Jeffs	Wages P/E 22 Oct 2008	A01101 · Unrestricted Municipal Bank		-1,169.68

9:52 PM
05/11/08

Tamala Park Regional Council

Cheque Detail

October 2008

Type	Num	Date	Name	Memo	Account	Paid Amount	Original Amount
				Wages P/E 22 Oct 2008	E145005 · Salaries - Basic Costs	-1,351.68	1,351.68
				Wages P/E 22 Oct 2008	L2002 · Superannuation Contributions	121.65	-121.65
				Wages P/E 22 Oct 2008	L2001 · PAYG Deductions	182.00	-182.00
Liability Cheque	ET-12	23/10/2008		082841 Payroll Liabilities - Superannuation	L2002 · Superannuation Contributions	-121.65	674.25
TOTAL						-1,169.68	1,722.28
Bill Pmt -Cheque	CH-200089	06/10/2008	City of Stirling	Booking of Meeting Room 1 - 9 October 2008 CEO Group Meeting	A01101 · Unrestricted Municipal Bank		-55.50
Bill	9 October 2008	06/10/2008		Booking of Meeting Room 1 - 9 October 2008 CEO Group Me...	E145025 · Other Accom & Property Costs	-50.45	50.45
		ATO		Non-Cap. Acq. - Inc GST	2200 · Tax Payable	-5.05	5.05
TOTAL						-55.50	55.50
Bill Pmt -Cheque	Ch-200090	09/10/2008	City of Stirling	Rental and electricity for R3 Scarborough Civic Centre for period 10/11/08 to 5/12/08	A01101 · Unrestricted Municipal Bank		-377.60
Bill	15/09/08 Invoice	09/10/2008		Rental for R3 Scarborough Civic Centre for period 10/11...	E145025 · Other Accom & Property Costs	-248.73	248.73
				E145117 · Electricity - R3 Scarborough Civic Centre for period 10/11/08 to 5/12/08	E145117 · Electricity	-94.55	94.55
		ATO		Non-Cap. Acq. - Inc GST	2200 · Tax Payable	-34.32	34.32
TOTAL						-377.60	377.60
Bill Pmt -Cheque	Ch-200091	16/10/2008	City of Stirling	Booking of Meeting Room 1 - 21 October 2008 PCG Meeting	A01101 · Unrestricted Municipal Bank		-74.00
Bill	Cheque No 200091	16/10/2008		Booking of Meeting Room 1 - 21 October 2008 PCG Meeting	E145025 · Other Accom & Property Costs	-67.27	67.27
		ATO		Non-Cap. Acq. - Inc GST	2200 · Tax Payable	-6.73	6.73
TOTAL						-74.00	74.00
Bill Pmt -Cheque	Ch-200092	23/10/2008	Intermedia Group	Newspapers & Periodicals - Subscription to Government News magazine for 1 year	A01101 · Unrestricted Municipal Bank		-96.80
Bill	Governmnt News 08/09	23/10/2008		Subscription to Government News magazine for 1 year	E145103 · Newspapers & Periodicals	-88.00	88.00
		ATO		Non-Cap. Acq. - Inc GST	2200 · Tax Payable	-8.80	8.80
TOTAL						-96.80	96.80

**TPRC STRUCTURE PLANNING WORKSHOP
26 NOVEMBER 2008 AT CITY OF STIRLING (PARMELIA ROOM)
NOTES OF WORKSHOP**

The workshop opened at 4.40pm.

The workshop was chaired by the TPRC Chairman Mayor Troy Pickard.

APOLOGIES

Councillors:

Cr Paul Collins (COS)
Cr Trevor Vaughan (TOVP)
Cr Simon Withers (TOC)

Officers:

John Bonker (TOVP)
Stuart Jardine (COS)
Rochelle Lavery (TOVP)

ATTENDEES

Councillors:

Cr Troy Pickard (COJ)
Cr Nick Catania (TOV)
Cr Michele John (COJ)
Cr Tracey Roberts (COW)
Cr Bob Smithson (COW)

Officers:

Lewis Bond (COP)
Mark Dickson (COW)
John Giorgi (TOV)
Garry Hunt (COJ)
Jason Lyon (TOC)
Ross Povey (COS)
Daniel Simms (COW)
Mike Tidy (COJ)

Consultant Team:

TPG - Andrew Howe, Murray Casselton, Brett Wood-Gush
Creative Communities - Graeme Hall
Pracsys - Jason McFarlane, Kaitlyn Scannell
Syrinx Environmental - John de Bruyn, Jody Wong, Simon Hadley

NOTES OF WORKSHOP

The consultant team spoke to a prepared slide presentation covering the following:

- Background research and statistics addressing demographic, environmental, economic and employment potential and infrastructure.
- Constraints and opportunities relative to the research and the specific characteristics of the site.
- A draft mission statement and objectives for the TPD.
- A copy of the PowerPoint slides prepared for the presentation is **attached**.
- All Council members and support staff had been provided with 2 reports prior to the meeting, which were:

- Research Phase Background Report; and
 - Opportunities & Constraints Report
- The reports will form essential background material for the comprehensive background report that will be required to support formal structure plan submissions and the associated public consultation process.
- Council members discussed, particularly, the two urban and environmental opportunities plans submitted in the Opportunities & Constraints Report and the PowerPoint presentation and concluded:
 - A range of higher medium and lower residential areas as depicted on both plans was desirable;
 - Green corridors to facilitate pedestrian movement and provide character for a site are desirable;
 - The development should not be the focus for redressing the deficit in provision of basic facilities elsewhere in the region;
 - Solutions to calm traffic on regional roads should be sought (as an example the consultants suggested changing the nature of Connolly Drive with on-street parking servicing surrounding developments;
 - The development should integrate ecological necessity and recognise the substantial reserve land bounding the site on the west, south and east;
 - Particular emphasis will need to be given to the interface of the western residential cell with the adjacent coastal conservation reserve and beach leisure facilities;
 - The existing major road system north/south and east/west provides barriers to pedestrian movement to the commercial centre & rail station and requires innovative options for servicing the TPD;
 - That the stated prospect of a long time lag to have infrastructure services provided by public utility authorities was of concern and measures to reduce the time lag should be considered with some urgency; and
 - That the desirable timeframe for completion of planning and securing approvals remains early January 2010.
- The consultant team presented a mission statement and series of objectives to summarise the Council brief and the statutory and notional community requirements needed to secure approvals and a hallmark demonstration project.
- The mission statement and objectives were discussed briefly and referred for further consideration by Council members and Council support staff. It was agreed that the mission statement and objectives should be formally introduced via the Council agenda on 4 December 2008 for further discussion, development and feedback to the consultant team.

The workshop closed at 6.40pm.



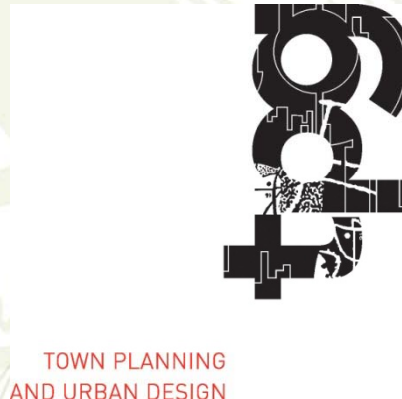
Tamala Park

Opportunities & Constraints Workshop

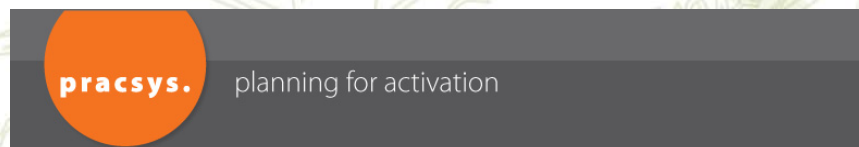
26 November 2008

Our Project Team

Appendix

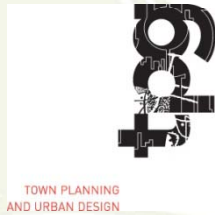


ULOTH & ASSOCIATES



Project Team Attendees

Appendix



TPG

Andrew Howe
Brett Wood-Gush
Murray Casselton



Syrinx Environmental

John de Bruyn
Jody Wong
Simon Hadley



Creating Communities

Graeme Hall



Pracsys

Jason McFarlane
Kaitlyn Scannell



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Agenda

Appendix

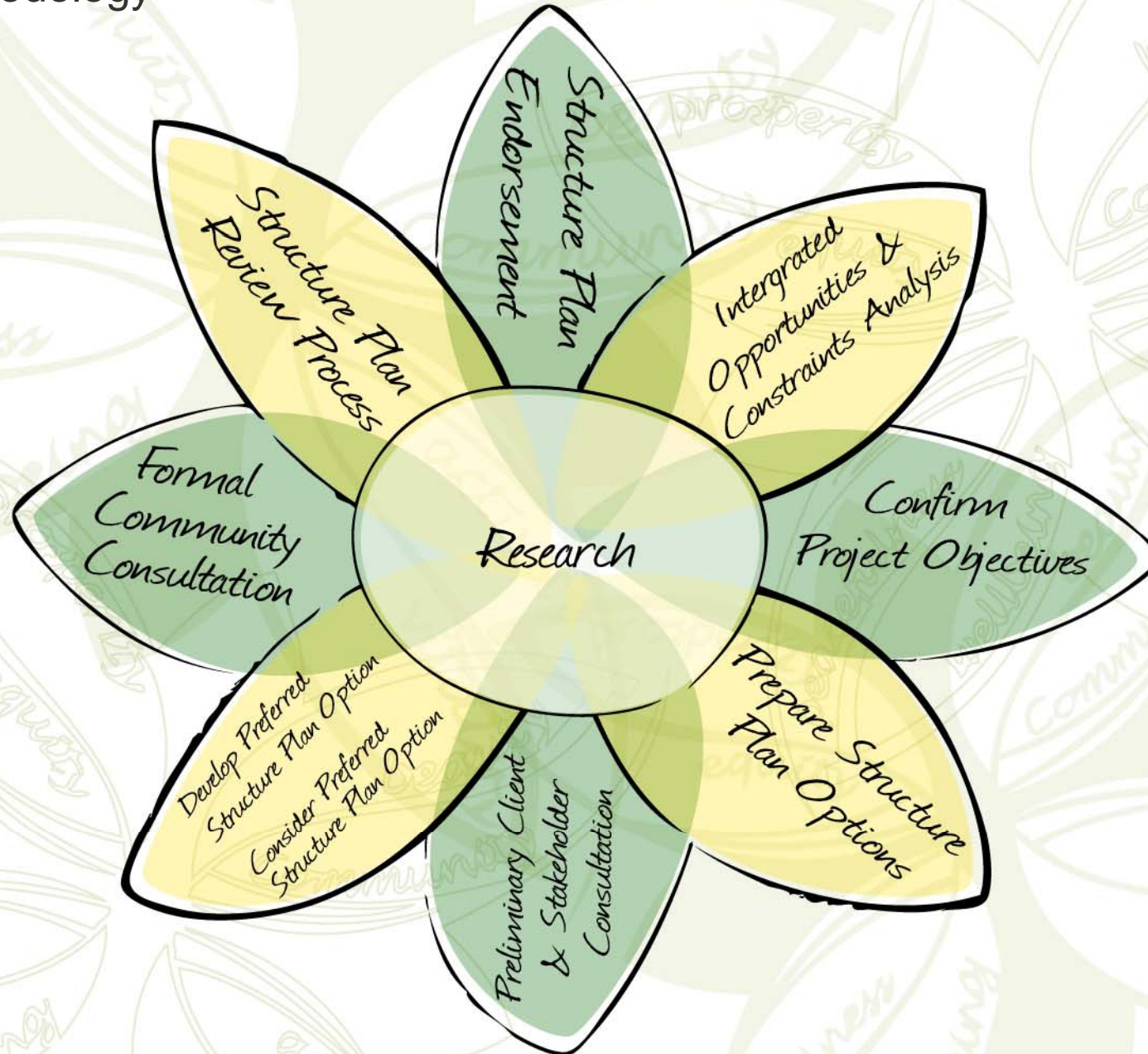


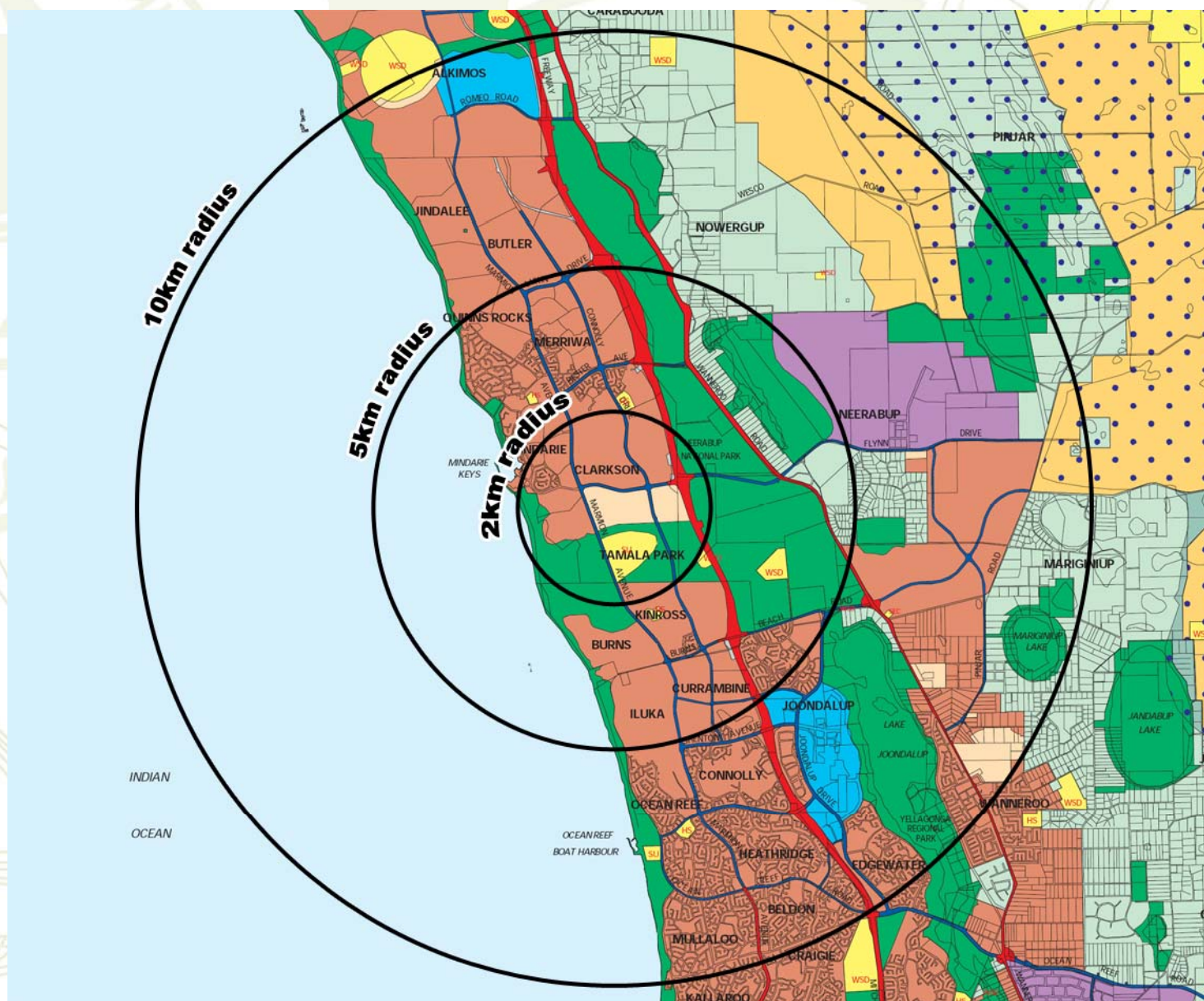
1. Opening and Introductions (All)
2. Stakeholder Expectations (TPRC and Others)
3. Sub-consultant briefings on outcomes of Stage 1 (Research Phase)
4. Constraints Analysis (refer to plans)
 - 4.1 Community Needs (Creating Communities)
 - 4.2 Traffic Analysis (TPG on behalf of Uloth and Associates)
 - 4.3 Commercial (Pracsys)
 - 4.4 Retail (Pracsys)
 - 4.5 Employment (Pracsys)
 - 4.6 Geotechnical (TPG/Syrinx on behalf of Douglas Partners)
 - 4.7 Environmental (Syrinx)
 - 4.8 Sustainability (Syrinx/TPG)
5. Opportunities Analysis (refer to plans) (TPG/Syrinx)
6. Discussion (All)
7. Confirmation of Project Objectives (All)
8. Conclusions (TPG/Syrinx)
9. Closure



Our Methodology

Appendix





Commercial

- Spatial position of Clarkson District Centre does not facilitate TOD
- Corridor supply-chain characteristics limit attractiveness for KIEO business to locate
- Greenfield activation takes significantly longer than build-out

Retail

- Inward facing nature of Clarkson District Centre unlikely to facilitate active frontages
- Retail demand likely to be adequately serviced by Clarkson District Centre
- Retail catchment limited due to proximity to Joondalup and expanding Butler

Employment

- Corridor-wide reliance on pop-driven employment limits local opportunities for KIEO workers
- Pop-driven employment threshold means job growth is limited
- Constraints on development of Meridian Park will have implications for residents
- Neerabup Rd access to Meridian Park vital

Transport

- Perth park and ride habit will limit catchment for TOD
- Spatial characteristics of train station also limit TOD catchment
- Activation of the development for non-vehicle activity limited by dividing roads

- CBD & Stirling primary places of knowledge intensive, export oriented employment for residents
- Existing centres of Joondalup and Wangara provide significant pop-driven employment
- Future strategic employment centres in Neerabup (and potentially Alkimos/Eglinton and Yanchep/Two Rocks)
- Local population driven goods and services supported by proximity to Clarkson District Centre (Ocean Keys)

- Significant infrastructure available in Clarkson Train Station
- Linkages to Joondalup and Neerabup will be crucial
- Significant challenges in decreasing vehicle kms even with proximity to local centres
 - Neerabup Rd
 - Connelly Dr
 - Marmion Ave

- NW Corridor employment characteristics
 - 2006 ESS = 42%, ESC = 25%
 - KIEO Employment 9%
 - Therefore high reliance on population-driven industry
- Suburbs surrounding Tamala Park (Mindarie, Kinross, Clarkson, Currambine and Burns Beach)
 - Dominated by construction, retail and health (36% all jobs)
 - Average 3rd quintile household income



Local Industry – Retail & Consumer Services ^{Appendix}

- All population driven
 - Servicing immediate catchment (will decrease as Butler matures)
 - Approved provision of retail floor space likely to be sufficient to service needs of future population
 - Clarkson train station precinct almost nonexistent
 - Retail/commercial development in TP needs to be complement rather than cannibalise existing centres
 - Interests of population best served by encouraging increased diversity of activity in established centres

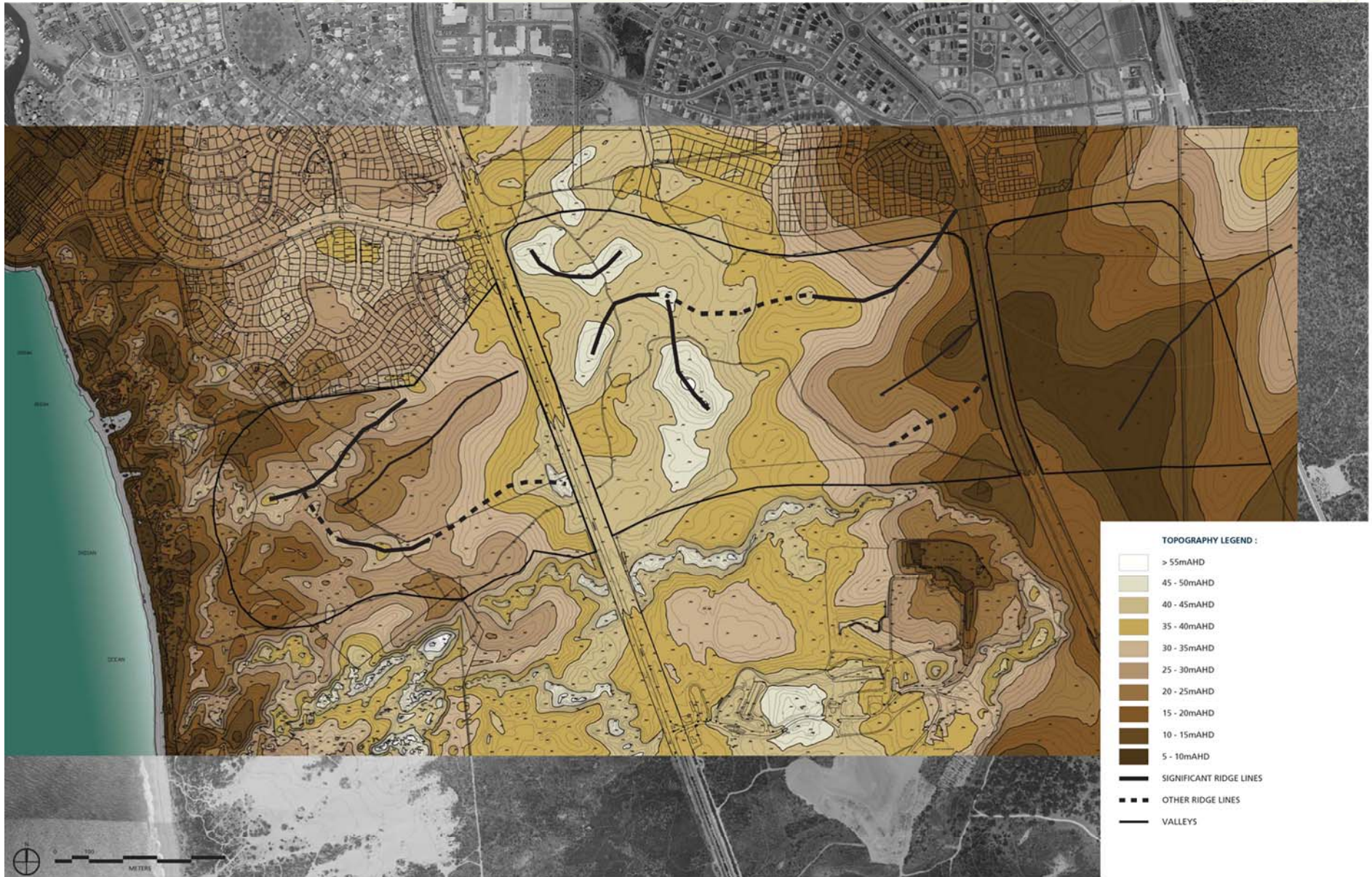
Heritage Sites

Appendix



Topography

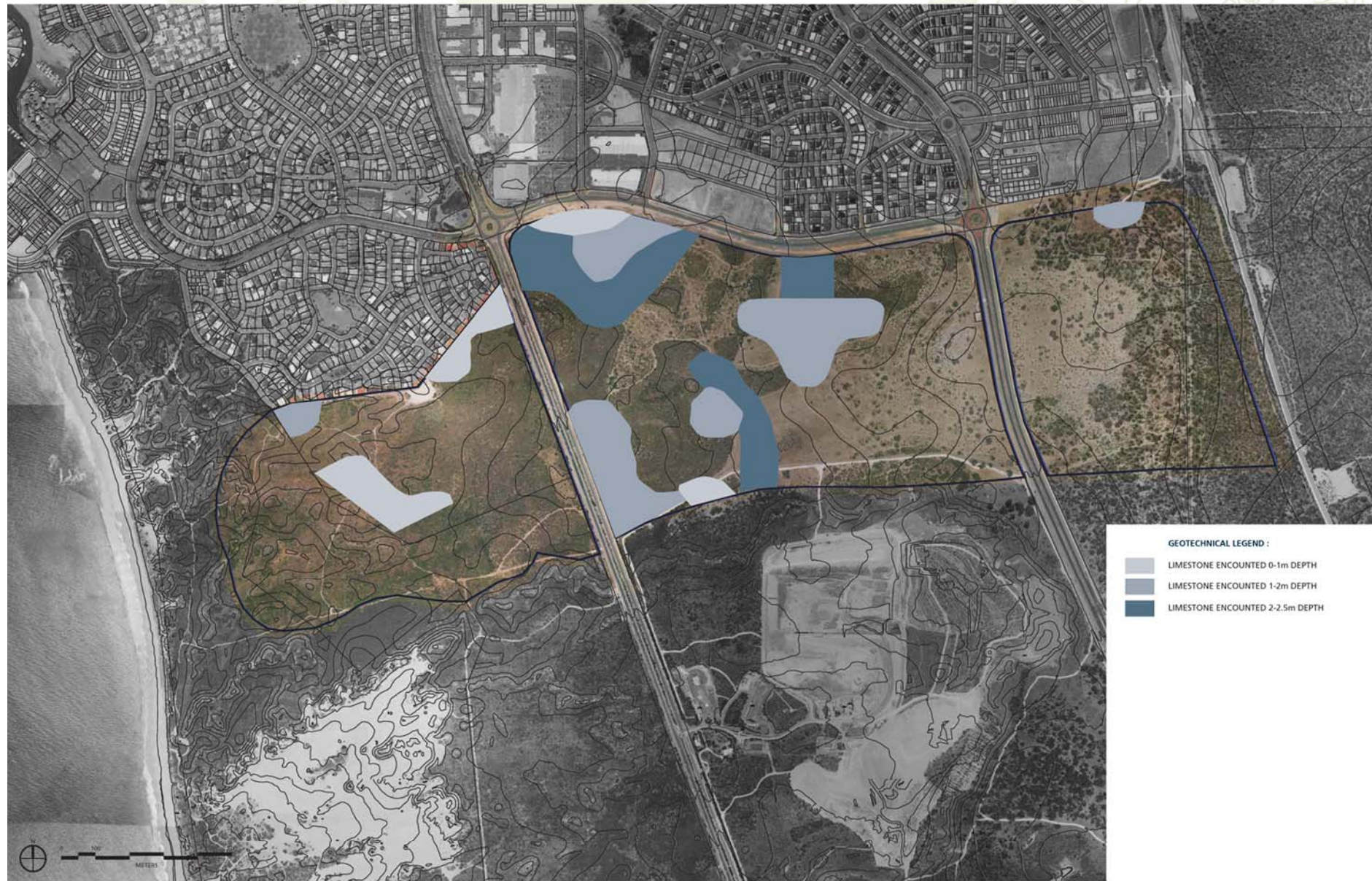
Appendix



Geology & Soils

Appendix

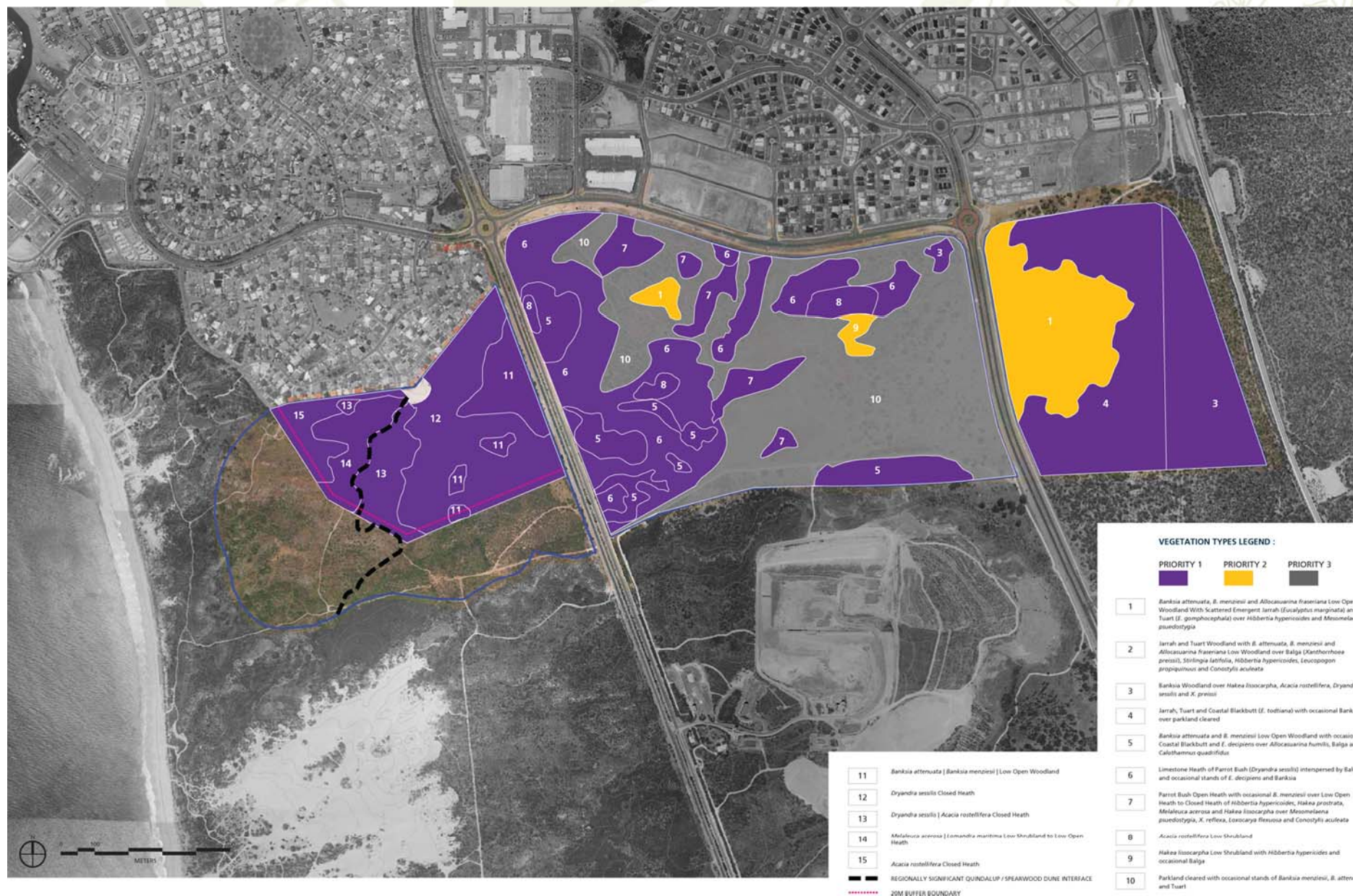






Vegetation Types

Appendix



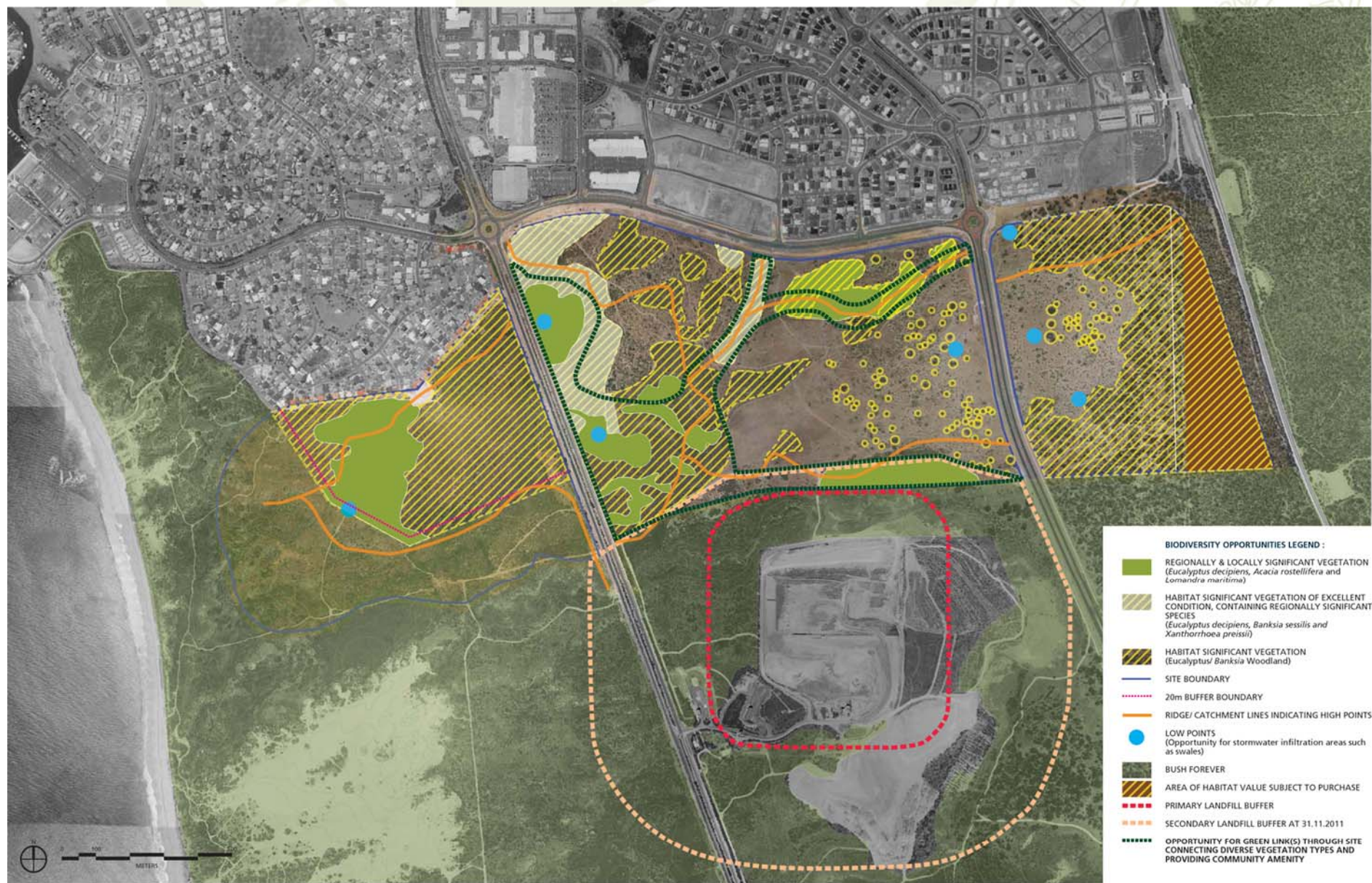
Vegetation Conditions

Appendix



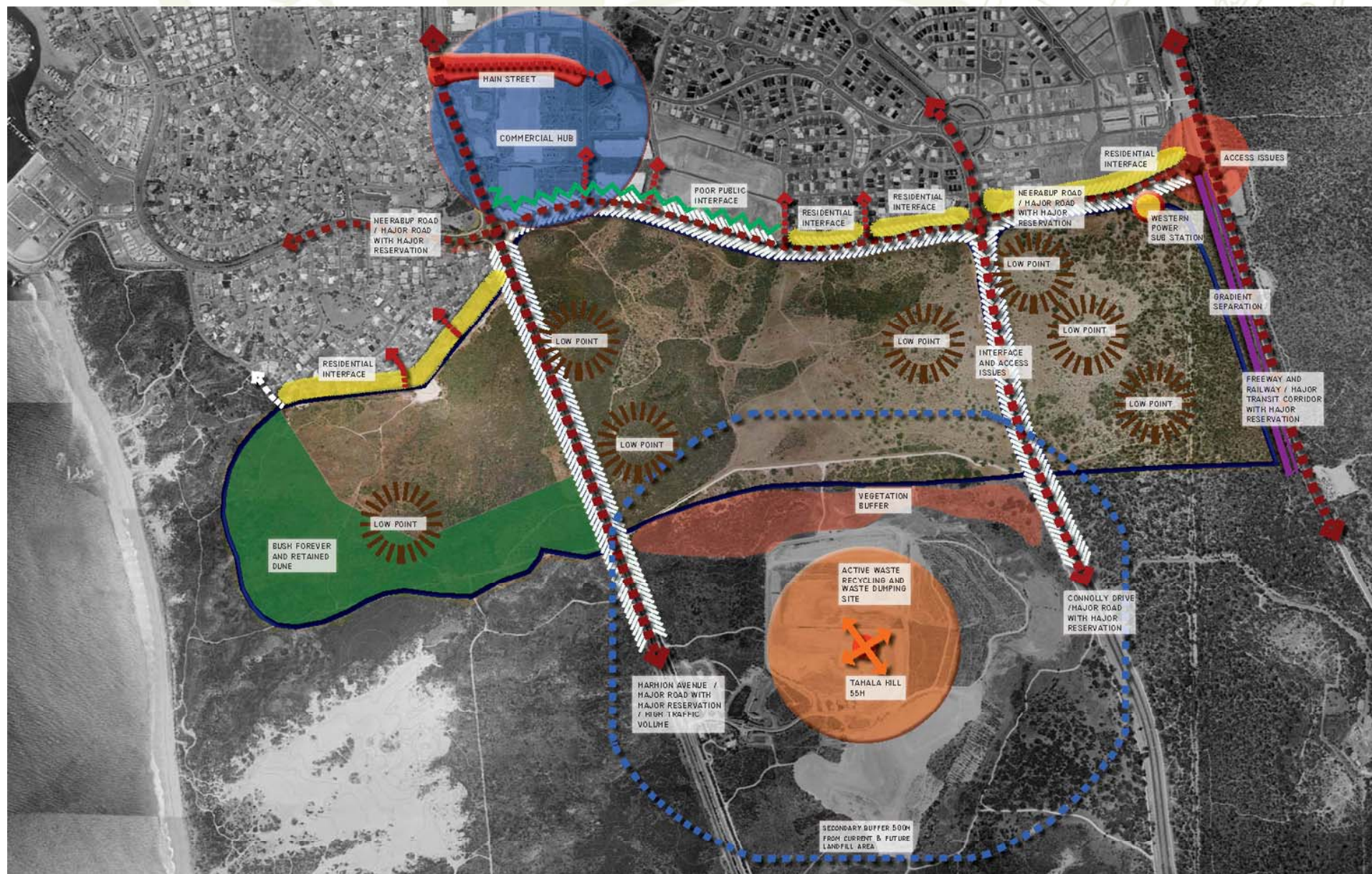
Biodiversity Opportunities

Appendix



Constraints Plan

Appendix



Opportunities Plan 1

OCEAN MARINA VILLAGE

COMMERCIAL HUB

RESIDENTIAL HIGHER

RESIDENTIAL MEDIUM

COMMUNITY SHARED IDENTITY ZONE

RESIDENTIAL LOWER

ECOLOGICAL IDENTITY (OCEAN PARKLAND)

LIFESTYLE NODE

BUSH FOREVER AND RETAINED DUNE

VIEWS

VIEWS

Item 9.4 - Workshop Notes

Appendix

800M

400M

NEERABUP INDUSTRIAL AREA

TRANSPORT HUB BUS AND RAIL

NEERABUP ROAD / MAJOR ROAD WITH MAJOR RESERVATION

FREEWAY AND RAILWAY / MAJOR TRANSIT CORRIDOR WITH MAJOR RESERVATION

RESIDENTIAL MEDIUM

RESIDENTIAL LOWER

POTENTIAL SCHOOL SITE

RESIDENTIAL MEDIUM

RESIDENTIAL HIGHER

DENSITY NODE

COMMUNITY-SHARED IDENTITY ZONE

VEGETATION BUFFER

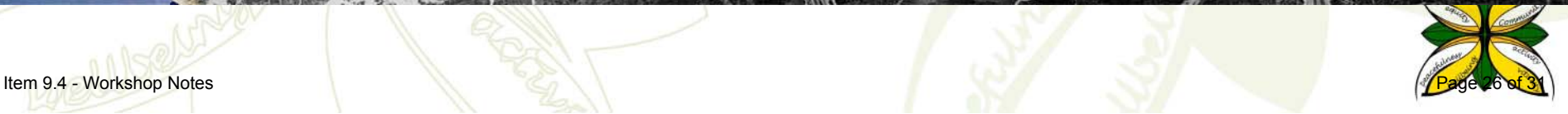
FUTURE REGIONAL RECREATIONAL AND LEISURE OPPORTUNITIES

RE URBANISE CONNOLLY DRIVE

JOONDALUP

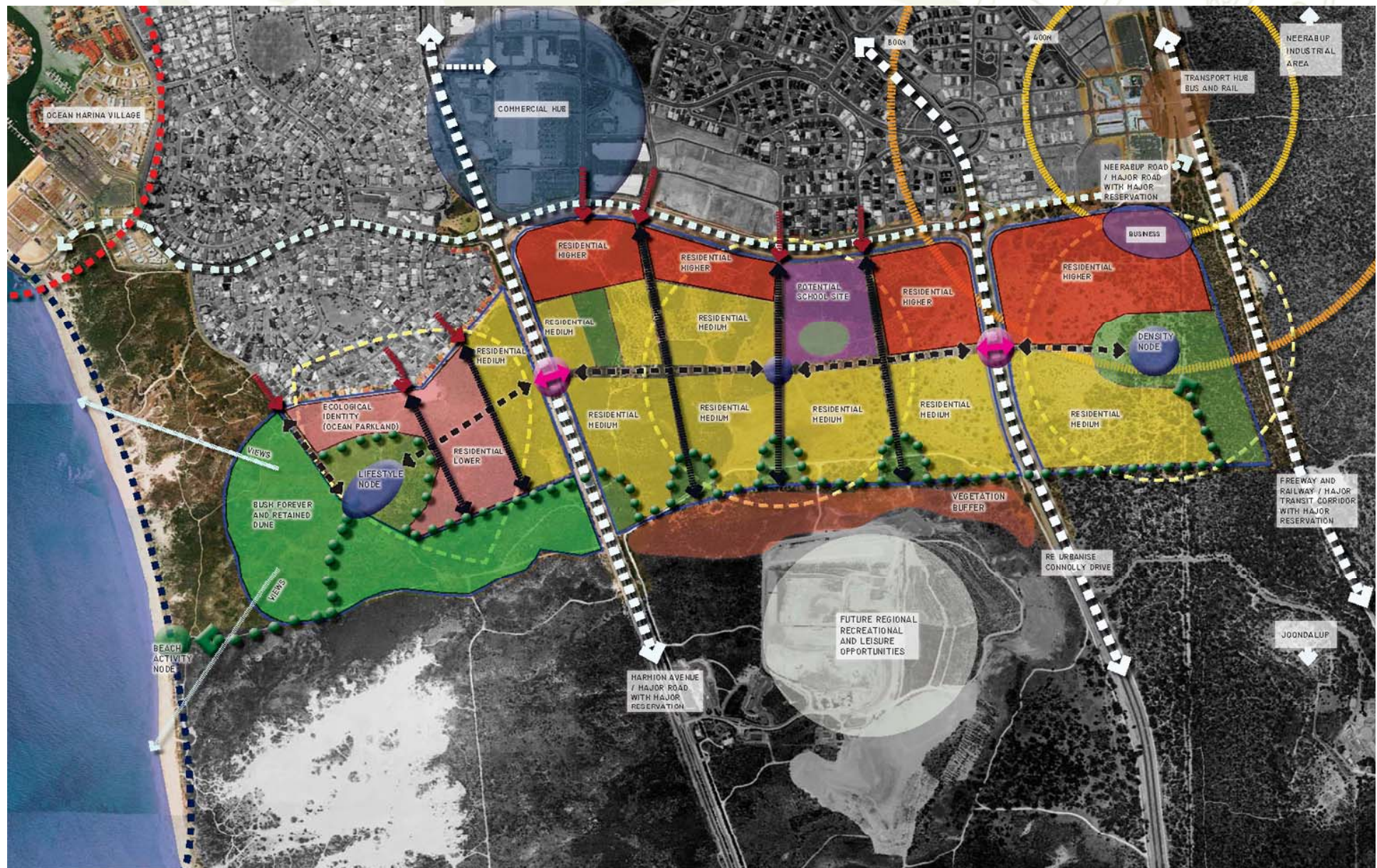
ON AVENUE
R ROAD
MAJOR
TATION

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Opportunities Plan 2

Appendix



The Vision

Appendix



To create a sustainable demonstration urban development that implements current best practice initiatives and new innovations within rationale commercial constraints.

This will include environmental responsibility, community development and well being, economic development and local employment opportunities, transport (including public transport) opportunities, energy production and efficient use, waste and water use minimisation as well as healthy profits for landowners.



The Tamala Park Development (TPD) is to:

- be undertaken in a manner encouraging the efficient use of land, hard and soft infrastructure and the sustainable management of natural resources;
- feature a range of housing densities and forms of ownership to accommodate the changing demographics of the Perth Metropolitan Region, changing lifestyle choices and to facilitate sustainable forms of habitation;
- contribute to the provision of adequate services and facilities in the locality in keeping with forecast demand;
- facilitate development providing an opportunity for a greater proportion of people to live in proximity to employment opportunities, retailing, community services, leisure/recreation facilities and efficient public transport services;
- integrate and promote, cultural and natural attributes contributing to the sense of place and value of site, including Aboriginal heritage and significant tracts of vegetation;

The Tamala Park Development (TPD) is to:

- provide for the needs of the community with respect to changing patterns of employment, including the appropriate planning and provision of lands for home business activities in order to lift the level of employment self-sufficiency and limit future burden on regional transport systems;
- promote residential development being both resource and cost-efficient in terms of built form, building materials and resource consumption;
- facilitate development with high levels of amenity in order to encourage further investment in the locality. In particular, the treatment of Neerabup Road is noted as being of significant importance;
- incorporate measures and initiate actions that recognise the needs and the locational criteria of business activities. Partnerships with industry and government agencies will be investigated and implemented where practical;
- retain and integrate areas of existing vegetation for the purpose of conserving significant flora and fauna, in tandem with providing the benefits of natural amenity and recreational opportunities;



The Tamala Park Development (TPD) is to:

- encourage site specific biodiversity within urban fabric;
- encourage opportunities to incorporate alternative forms of energy production, water provision and reuse, alternative transport opportunities and the provision of high levels of telecommunications infrastructure;
- ensure that the development meets the objectives of the landowners in terms providing a balance between social, environmental and economic outcomes and financial returns;
- maintain a suitable level of community involvement throughout the planning process;
- maintain a high level of accessibility to commercial development and recreational opportunities including the coast, in addition to investigating opportunities for regional tourism attractions including bike trails and coastal nodes; and
- To demonstrate political and community stewardship with regard to economic, social and environmental sustainability.

Yearly Calendar
January 2009 - December 2009

Appendix



NB: All PCG meetings at Scarborough Civic Centre

NB: All TPRC audit committee meetings at Scarborough Civic Centre

January 20091						
M	T	W	Th	F	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20_PCG 10: 30am	21	22_Nth Zone COS	23	24	25
26	27	28	29	30	31	

February 20092						
M	T	W	Th	F	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17_PCG 10: 30am	18	19_Audit : 7: 30am 19_CEO'S: 8: 30 am	20	21	22
23	24	25	26_TPRC TOC 5. 30pm	27	28	

March 20093						
M	T	W	Th	F	Sa	Su
						1
2	3	4	5_MRC COJ 5. 30pm	6	7	8
9	10	11	12	13	14	15
16	17_PCG 10: 30am	18	19_Nth Zone COJ	20	21	22
23	24	25	26	27	28	29
30	31					

April 20094						
M	T	W	Th	F	Sa	Su
		1	2	3	4	5
6	7	8	9_CEO'S 8: 30 am	10	11	12
13	14_PCG 10: 30am	15	16_TPRC COJ 5. 30pm	17	18	19
20	21	22	23_MRC COW 5. 30pm	24	25	26
27	28	29	30			

May 20095						
M	T	W	Th	F	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12_PCG 10: 30am	13	14	15	16	17
18	19	20	21_Nth Zone COW	22	23	24
25	26	27	28	29	30	31

June 20096						
M	T	W	Th	F	Sa	Su
1	2	3	4	5	6	7
8	9_PCG 10: 30am	10	11_Audit : 7: 30am 11_CEO'S: 8: 30 am	12	13	14
15	16	17	18_TPRC COP 5. 30pm	19	20	21
22	23	24	25	26	27	28
29	30					

July 20097						
M	T	W	Th	F	Sa	Su
		1	2_MRC COS 5. 30pm	3	4	5
6	7_PCG 10: 30am	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23_Nth Zone COS	24	25	26
27	28	29	30	31		

August 20098						
M	T	W	Th	F	Sa	Su
					1	2
3	4_PCG 10: 30am	5	6_Audit: 7: 30 am 6_CEO'S: 8: 30 am	7	8	9
10	11	12	13_TPRC COS 5. 30pm	14	15	16
17	18	19	20	21	22	23
24	25	26	27_MRC TOV 5. 30pm	28	29	30
31						

September 20099						
M	T	W	Th	F	Sa	Su
	1_PCG 10: 30am	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24_Nth Zone COJ	25	26	27
28	29_PCG 10: 30am	30				

October 200910						
M	T	W	Th	F	Sa	Su
			1	2	3	4
5	6	7	8_MRC COP 5. 30pm	9	10	11
			9_CEO'S: 8: 30 am			
12	13	14	15_TPRC TOVP 5. 30pm	16	17	18
19	20	21	22	23	24	25
26	27_PCG 10: 30am	28	29	30	31	

November 200911						
M	T	W	Th	F	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19_Nth Zone COW	20	21 Election	22
23	24_PCG 10: 30am	25	26	27	28	29
30						

December 200912						
M	T	W	Th	F	Sa	Su
	1	2	3_Audit: 7: 30 am 3_CEO'S: 8: 30 am	4	5	6
7	8	9_TPRC TOV 5. 30pm	10_MRC TOVP 5. 30pm	11	12	13
14	15_PCG 10: 30am	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SUMMARY REPORT OF ACTIVITY FROM CONSULTANTS

AS AT 26 NOVEMBER 2008

The following summary provides a description of the works undertaken to date in relation to the Tamala Park Structure Planning Project. The summary addresses the following stages of the project:

- Stage 1 - Research Phase; and
- Stage 2 - Integrated Opportunities and Constraints Phase.

TPG TOWN PLANNING AND URBAN DESIGN (PLANNING/URBAN DESIGN)

- Stage 1 - Research Phase of the project has been completed and a comprehensive Background Summary Report has been provided to the TPRC and distributed to the subconsultant team members.
- Attendance at Project Control Group meetings on 21 October 2008 and 18 November 2008 and attendance at meeting with CSIRO project team on 13 November 2008 relating to the preparation of an Integrated Urban Water Management Plan (IUWMP) for the Tamala Park Project.
- Undertaking of Stage 2 - Integrated Opportunities and Constraints Analysis and preparation of draft plans and report for discussion at workshop on 26 November 2008.
- Liaison with TPRC and subconsultant team members as required in respect to project requirements and preparation of relevant documentation.

SYRINX ENVIRONMENTAL (ENVIRONMENTAL/SUSTAINABILITY)

- Preparation of draft sustainability matrix for project and associated revisions as project progresses.
- Undertaking of key environmental components of Stage 2 - Integrated Opportunities and Constraints Analysis, and preparation of environmental opportunities and constraints text and plans for inclusion in draft report for discussion at workshop on 26 November 2008.
- Attendance at Project Control Group meeting on 18 November 2008.

CREATING COMMUNITIES (PUBLIC CONSULTATION/COMMUNITY NEEDS ASSESSMENT)

- Attendance at Project Control Group meeting on 21 October 2008.
- Creating Communities and Pracsys met on 13 November 2008 to brainstorm how social and economic activation could be achieved concurrently around activity centres given the

opportunities and constraints that exist with the site. This discussion will feed into community consultation interviews, as well as site specific activation, as plans are developed.

- Approval sought for terms of reference and to undertake necessary advertising for nominations to People and Places Working Group (PPWG). Approval currently not obtained and on this basis PPWG members have yet to be nominated or a meeting scheduled. In the event that approvals are obtained from the TPRC to commence the necessary processes on 4 December 2008 then the PPWG process will commence in early 2009.
- Project web site under preparation and is intended to be referred to the TPRC for comment and approval on 4 December 2008. The web site will be used to outline the community consultation process for the project.
- Meetings with State government offices to ascertain plans for infrastructure and services provision and site visits and consultation with managers of existing local community facilities and other potential partners have commenced.
- Recommended commencement of optional youth consultation process as set out as an optional extra in tender response.

TABEC (CIVIL ENGINEERING AND SERVICING)

- Preliminary report completed relating to the provision of services and infrastructure, and has been used for the preparation of the Stage 2 - Integrated Opportunities and Constraints Analysis.

ULOTH AND ASSOCIATES (TRAFFIC)

- Preliminary advice completed detailing regional road and infrastructure planning, and constraints and opportunities affecting structure plan configuration, roads, vehicular access and pedestrian / cycle facilities. Information has been used for the preparation of the Stage 2 - Integrated Opportunities and Constraints Analysis.

PRACSYS ECONOMIC CONSULTANTS (COMMERCIAL/RETAIL/EMPLOYMENT)

- Attendance at Project Control Group meeting on 21 October 2008.
- Creating Communities and Pracsys met on 13 November 2008 to brainstorm how social and economic activation could be achieved concurrently around activity centres given the opportunities and constraints that exist with the site. This discussion will feed into community consultation interviews, as well as site specific activation, as plans are developed.

- Preliminary report completed for input into working paper and subsequent opportunities and constraints analysis dealing with regional industry and employment profiling, retail development potential and surrounding activity centres. Information has been used for the preparation of the Stage 2 - Integrated Opportunities and Constraints Analysis.
- Approval sought for commencement of Stage 3 – Confirmation of Project Objectives tasks including reference of the opportunities and constraints report to key stakeholders to further refine opportunities.

DOUGLAS PARTNERS (GEOTECHNICAL)

- Attendance at meeting with CSIRO project team on the 13 November 2008 relating to the preparation of an Integrated Urban Water Management Plan (IUWMP) for the Tamala Park Project.
- Preliminary geotechnical report completed. Information has been used for the preparation of the Stage 2 - Integrated Opportunities and Constraints Analysis.
- On-site investigations undertaken, including identification of 90 test locations, excavation, logging and sampling to a depth of 2.5 metres. Carrying out of Perth Sand Penetrometer tests alongside test pits to obtain a measure of in situ condition of the sub-surface materials across the site. Laboratory testing programmes underway on selected samples including particle size distributions and organic content tests.
- Detailed report under preparation setting out the data recovered during the investigation and providing conclusions and recommendations. Draft report anticipated to be available in early December 2009.