

# Meeting of Management Committee

Thursday 20 May 2021

# MINUTES

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## MEMBERSHIP

OWNER COUNCIL	MEMBER
Town of Cambridge	Cr Andres Timmermanis (CHAIR)
City of Joondalup	Cr John Chester
City of Vincent	Cr Joanne Fotakis
City of Stirling	Cr Karen Caddy Cr David Lagan Cr Suzanne Migdale Cr Bianca Sandri
City of Wanneroo	Cr Brett Treby

## PRESENT

<b>Chair</b>	Cr Andres Timmermanis
<b>Councillors</b>	Cr Karen Caddy (arrived 6:10pm) Cr John Chester Cr Joanne Fotakis (arrived 6:05pm) Cr David Lagan (arrived 6:04pm) Cr Bianca Sandri Cr Brett Treby Cr Claire Anderson (arrived 6:13pm) (Observer) Cr Philippa Taylor (Observer)
<b>Alternate Members</b>	Nil
<b>Staff</b>	Mr Tony Arias (Chief Executive Officer) Mr Simon O'Sullivan (Manager Project Coordination) Ms Vickie Wesolowski (Executive Assistant)
<b>Apologies Councillors</b>	Nil
<b>Leave of Absence</b>	Nil
<b>Absent</b>	Cr Suzanne Migdale
<b>Consultants</b>	Mr Alan Abel (Satterley Property Group) Mr Carl Buckley (Satterley Property Group) Ms Julia Nelson (Satterley Property Group) Mr John Silla (Satterley Property Group)
<b>Members of the Public</b>	Nil
<b>Press</b>	Nil

## 1. OFFICIAL OPENING

The Chair declared the meeting open at 6:02pm.

## DISCLOSURE OF INTERESTS

Cr Sandri disclosed an Impartiality Interest for Item 12.3 - Foreshore Road Revegetation Works Tender as one of the members of the Tender Selection Panel is known to her.

## 2. PUBLIC STATEMENT/QUESTION TIME

Nil

## 3. APOLOGIES AND LEAVE OF ABSENCE

Nil

## 4. PETITIONS

Nil

## 5. CONFIRMATION OF MINUTES

Meeting of Management Committee – 18 March 2021

Moved Cr Sandri, Seconded Cr Chester.

**That the minutes of the Management Committee Meeting of 18 March 2021 be confirmed, and signed by the Chair, as a true and correct record of proceedings.**

The Motion was put and declared CARRIED (4/0).

## 5A BUSINESS ARISING FROM MINUTES

Nil

Cr Lagan arrived 6:04pm.

## 6. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)

Nil

The Chair adjourned the meeting at 6:04pm to allow a presentation on the Project Budget FYE 2022 by the Satterley Property Group.

Cr Fotakis arrived 6:05pm.

The Chair reconvened the meeting at 6:30pm.

## **7. ADMINISTRATION REPORTS AS PRESENTED (ITEMS 7.1 – 7.4)**

### **7.1 BUSINESS REPORT – PERIOD ENDING 13 MAY 2021**

Moved Cr Chester, Seconded Cr Treby.

[The recommendation in the agenda]

**That the Management Committee RECEIVES the Business Report to 13 May 2021.**

The Motion was put and declared CARRIED (7/0).

### **7.2 PROJECT FINANCIAL REPORT – MARCH 2021**

Moved Cr Caddy, Seconded Cr Fotakis.

[The recommendation in the agenda]

**That the Management Committee RECEIVES the Project Financial Report (March 2021) submitted by the Satterley Property Group.**

The Motion was put and declared CARRIED (7/0).

### **7.3 SALES AND SETTLEMENT REPORT – PERIOD ENDING 13 MAY 2021**

Moved Cr Fotakis, Seconded Cr Sandri.

[The recommendation in the agenda]

**That the Management Committee RECEIVES the Sales and Settlement Report to 13 May 2021.**

The Motion was put and declared CARRIED (7/0).

### **7.4 PROJECT BUDGET FYE 2022**

Moved Cr Chester, Seconded Cr Fotakis.

[The recommendation in the agenda]

That Council APPROVES the Project Budget FYE 2022 (May 2021), submitted by the Satterley Property Group, as the basis of financial planning for the TPRC Budget FYE 2022.

The Motion as amended was as follows:

**That the Council:**

- 1. APPROVES the Project Budget FYE 2022 (May 2021), submitted by the Satterley Property Group, as the basis of financial planning for the TPRC Budget FYE 2022, subject to the predicted distribution to member local governments be decreased from \$16.0M to \$10.00M.**
- 2. APPROVES the TPRC Budget FYE 2021 being amended to increase the distribution to member local governments from \$3.0M to \$9.00M, and that this matter be presented to the Special Meeting of Council to be held on 26 May 2021.**
- 3. REQUESTS the CEO to develop a Payment of Distributions Policy.**

The Motion was put and declared CARRIED (7/0).

**8. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**9. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**10. URGENT BUSINESS APPROVED BY THE CHAIR**

Nil

**11. GENERAL BUSINESS**

Nil

**12. DECISION TO MOVE TO CONFIDENTIAL SESSION**

Moved Cr Caddy, Seconded Cr Fotakis.

**That the Committee:**

Move into Closed Session and exclude members of the press and public from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 5.23 of the *Local Government Act 1995*, as Items 12.1 Annual Plan FYE 2022, 12.2 Catalina Natural Environment Strategy (2021) and 12.3 Foreshore Road Revegetation Works - Tender 02/2021 come within the following provisions:

- c) *A contract entered into, or which may be entered into, by the TPRC and which relates to a matter to be discussed at a meeting (section 5.23(2)(c)); and*
- e) *A matter that if disclosed, would reveal –*
  - i) *Information that has a commercial value to a person; or*
  - ii) *Information about the business, professional, commercial or financial affairs of a person where the information is held by, or is about, a person other than the TPRC (section 5.23(2)(e)).*

The Motion was put and declared CARRIED (6/1).

**For:** Cr Caddy, Cr Chester, Cr Fotakis, Cr Lagan, Cr Sandri and Cr Treby.

**Against:** Cr Timmermanis

## **12.1 CONFIDENTIAL: ANNUAL PLAN FYE 2022**

Moved Cr Chester, Seconded Cr Treby.

[The recommendation in the agenda]

**That the Council:**

1. **APPROVES** the Annual Plan FYE 2022 (May 2021), prepared by the Satterley Property Group, as the basis of financial planning for the TPRC Budget FYE 2022.
2. **ACCEPTS** that the Satterley Property Group has achieved Key Performance Indicator – Governance, requiring the preparation of a Project Annual Plan

The Motion was put and declared CARRIED (7/0).

## **12.2 CONFIDENTIAL: CATALINA NATURAL ENVIRONMENT STRATEGY (2021)**

Moved Cr Caddy, Seconded Cr Fotakis.

[The recommendation in the agenda]

**That the Council:**

1. **APPROVES** the Catalina Natural Environment Strategy (2021).
2. **ACCEPTS** that the Satterley Property Group has achieved the deliverables required by the Development Manager's Key Performance Indicators (February 2020) - Governance, requiring the delivery of the Catalina Natural Environment Strategy.

The Motion was put and declared CARRIED (7/0).

**12.3 CONFIDENTIAL: FORESHORE ROAD REVEGETATION WORKS - TENDER 02/2021**

*Cr Sandri disclosed an Impartial Interest in Item 12.3 as one of the members of the Tender Selection Panel is known to her.*

Moved Cr Chester, Seconded Cr Treby.

[The recommendation in the agenda]

**That the Management Committee ACCEPTS the tender submission submitted by LD Total dated 3 May 2021 for Foreshore Road Revegetation Works in accordance with Tender 02/2021.**

The Motion was put and declared CARRIED (7/0).

Moved Cr Sandri, Seconded Cr Fotakis

**That the Meeting be REOPENED to the public.**

The Motion was put and declared CARRIED (7/0).

**13. FORMAL CLOSURE OF MEETING**

The Chair declared the meeting closed at 7:28pm.